

# Building Certificate Application

(Section 6.22 of the Environmental Planning and Assessment Act, 1979)

## 1. Applicant Details

Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/>	Name:
Postal Address:	
Phone/Mobile:	Email:
I declare that all the information given on this form and in the accompanying documentation is true and correct. I understand that if incomplete the application may be returned to me, delayed, rejected or more information may be requested.	
Applicant(s) signature	

## 2. Site Details

Lot No.	Section No.	DP No.
Street/Rural Address No.	Street/Road Name:	
Town/Locality:		

## 3. Building Type and Description

<input type="checkbox"/> Dwelling	<input type="checkbox"/> Dwelling Additions/Alterations	<input type="checkbox"/> Ancillary (shed, carport, pool, pergola or the like)
<input type="checkbox"/> Commercial/Retail	<input type="checkbox"/> Industrial	
Floor area (m <sup>2</sup> )		
<b>Description of the building (or part) to be certified:</b>		

## 4. Arrangements for access to the building

Name of contact person:	
Address:	
Phone:	Email:
Connection to building (eg tenant, owner, real estate agent):	

## 5. Owners' Consent

If there is more than one owner of the land, <b>every owner must sign</b> . If the property is within a strata plan, Consent of the Owners Corporation is required under seal. If owner is a company or corporation, a director or secretary (or authorised delegate) must sign. In signing this form, you consent to Council officers accessing the property and building for the purposes of carrying out an inspection.	
Owner(s) Name:	
Owner(s) Address:	
Phone:	email:
Owner(s) Signature:	
Date:        /        /	

### Office use only

Application No: CC        /	Date fees paid:
ID no.	Receipt Number:
	Received by: