

# Complying Development Application

(Sections 4.27 and 4.28 of the Environmental Planning and Assessment Act)

## I. APPLICATION DETAILS

Mr <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Mrs <input type="checkbox"/>	Full Name:
Postal Address:				
Mobile Phone:			Email:	
I declare that all the information given on this form and in the accompanying documentation is true and correct. I understand that if complete the application may be returned to me, delayed, rejected or more information may be requested.				
Applicant(s) signature:				

## 2. Site Details

Lot No:	Section No.	DP No.
Street/Rural Address No.	Street/Road Name:	
Town/Locality:		

## 3. Type of Complying Development:

<input type="checkbox"/> New Dwelling $\longrightarrow$ <input type="checkbox"/> Urban <input type="checkbox"/> Rural		
<input type="checkbox"/> House Additions/Alterations $\longrightarrow$ <input type="checkbox"/> Internal <input type="checkbox"/> External		
<input type="checkbox"/> Ancillary to dwelling <input type="checkbox"/> detached studio <input type="checkbox"/> swimming pool <input type="checkbox"/> fence <input type="checkbox"/> balcony <input type="checkbox"/> terrace <input type="checkbox"/> deck <input type="checkbox"/> pergola <input type="checkbox"/> verandah	<input type="checkbox"/> Outbuilding <input type="checkbox"/> cabana <input type="checkbox"/> cubby house <input type="checkbox"/> garden shed <input type="checkbox"/> detached carport <input type="checkbox"/> detached garage <input type="checkbox"/> farm building <input type="checkbox"/> rainwater tank <input type="checkbox"/> shed	<input type="checkbox"/> Commercial/Industries <input type="checkbox"/> new building/additions <input type="checkbox"/> internal alterations <input type="checkbox"/> change of use <input type="checkbox"/> first use <input type="checkbox"/> shop front/awning <input type="checkbox"/> mechanical ventilation <input type="checkbox"/> skylight/roof window <input type="checkbox"/> sign <input type="checkbox"/> ancillary <input type="checkbox"/> earthworks, retaining walls <input type="checkbox"/> driveway/hardstand/paving <input type="checkbox"/> fence
<input type="checkbox"/> Use <input type="checkbox"/> Bed & Breakfast <input type="checkbox"/> Home business <input type="checkbox"/> detached carport <input type="checkbox"/> detached garage <input type="checkbox"/> farm building <input type="checkbox"/> rainwater tank <input type="checkbox"/> shed	<input type="checkbox"/> Demolition  <input type="checkbox"/> Subdivision	<input type="checkbox"/> Fire Safety <input type="checkbox"/> water storage <input type="checkbox"/> on site pump sets <input type="checkbox"/> fire mains, pipes, boosters <input type="checkbox"/> alarm communications link

## 4. Description of Proposed Development

Floor area m <sup>2</sup>	

## 5. Estimated cost of the Development

Estimated Cost \$	(The full cost of all materials and labour, including GST)
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**6. Builder's details/Owner Builder Permits**

Builder's name:	Address:
Phone:	Licence No.:

**7. Principal Certifying Authority (PCA)**

Are you using Hilltops Council as your PCA?  
 Yes —————> Complete PCA Agreement form.  
 No

<b>If no:</b>	Private PCA name and contact details:
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**8. Owner's Consent**

If there are more than one owner of the land, **every owner must sign**. If the property is within a strata plan, Consent of the Owners Corporation is required under seal. If owner is a company or corporation, a director or secretary (or authorised delegate must sign).

Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/>	Owner(s) Full Name:
Owner(s) Address:	
Phone:	Email:
Owner(s) signature:	Date:

**NOTE:**

- A BASIX certificate may be required for development on dwellings.
- Building work (other than work relation to dwellings and their ancillary structures) and a change of use will require a list of fire safety measures.
- Any applicable Long Service Levies must be paid prior to the issue of a Complying Development Certificate.
- An inspection of the site is required by law for the issue of a Complying Development Certificate. By signing this form, you, and the land owner, authorise entry to the land by Council officers.
- In making this application, you are indemnifying all persons using the application and accompanying documents against any claim or action in respect of breach of copyright.

**Office use only**

Complying Development Certificate No:	Fee Code		Tick if fee charged
Complying Development Certificate Fee		\$	
Inspection fees (Base on number of inspections required @ \$ per inspection		\$	<input type="checkbox"/>
Final Inspection		\$	<input type="checkbox"/>
Long Service Levy (0.35% of estimated value if over \$25,000)		\$	<input type="checkbox"/>
Plumbing and Drainage Fee		\$	<input type="checkbox"/>
Septic Fee (If property is not connected to Council sewer Infrastructure)		\$	<input type="checkbox"/>
Solid fuel/wood heater		\$	<input type="checkbox"/>
S94A Contribution		\$	<input checked="" type="checkbox"/>
Extra Photocopying		\$	<input type="checkbox"/>
<b>TOTAL</b>		\$	

Application No: CDC /	Date CDC Received at Council:
ID No.	Receipt Number:
Date Fees Paid:	Received by: