



APPLICATION FOR PERMIT
TO PRUNE / REMOVE
TREE / S

General Manager
Hilltops Council
Locked Bag 5
YOUNG NSW 2594

Phone: (02) 6380 1200
Fax: (02) 6380 1299
E-mail: mail@hilltops.nsw.gov.au
Web: www.hilltops.nsw.gov.au

A P P L I C A N T	NAME: _____	O W N E R	NAME: _____
	POSTAL ADDRESS: _____		POSTAL ADDRESS: _____
	P/C _____		P/C _____
	PHONE: _____ (H) _____ (W)		PHONE: _____ (H) _____ (W)
	I hereby apply for consent to carry out the activity described below		I/we, being the owner of the land to which this application relates, hereby consent to the making of this application
Signature _____ Date _____	Signature _____ Date _____		
Signature _____ Date _____	Signature _____ Date _____		

L A N D	NO: _____	STREET/ROAD: _____	LOCALITY: _____
	LOT NO: _____	DP: _____	SECTION NO: _____
	PORTION NO: _____	PARISH: _____	AREA: _____

LEGISLATIVE REQUIREMENTS:

The provisions pertaining to tree removal, lopping or pruning are contained within State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 and Council's Development Control Plans. These provisions should be read in conjunction with each other.

A person must not ringbark, cut down, top, lop, remove, injure or wilfully destroy any prescribed tree or other vegetation (as defined by a Development Control Plan), without a tree removal permit granted by Council.

A prescribed tree is a tree that is:

- (a) five (5) metres or more in height at any point above the ground, or
- (b) has a trunk diameter of 200 mm or more when measured 1.5 metres above the ground level, or
- (c) has more than one (1) trunk, where one (1) or more of the trunks has a diameter exceeding 100 mm at a height of one (1) metre above the ground level.

Please note - this excludes some particular trees and noxious weed species, and does not apply to trees within rural zones. However, despite these, or any other any exemptions within Council's Development Control Plans, separate approval may be required under other legislation, such as the Biodiversity Conservation Act, 2016. This Act may apply when clearing native vegetation or impacting on an ecologically endangered community. If you are unsure, please contact either Council or the Office of Environment and Heritage for further advice.

PARTICULARS OF TREES

(If more than 3 trees are proposed for removal, please attach a list of the additional trees)

	TREE 1	TREE 2	TREE 3
Common name			
Botanical name			
Height			
Trunk diameter			
Prune / removal			
Reason for removal (see below)			

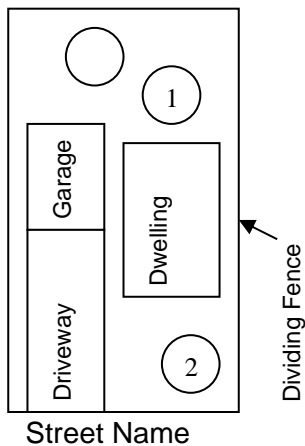
- | | | | |
|---------------------------|---------------------------|----------------------|-----------------------|
| 1. Inappropriate location | 4. In appropriate species | 7. Structural damage | 10. Plumbing problems |
| 2. Overhanging residence | 5. Overhanging neighbours | 8. Overhanging wires | 11. Diseased |
| 3. Dying | 6. Dangerous | 9. Solar access | 12. Views/Obstruction |

Depending on the nature of the application, you may be required to provide an arborist's report, flora and fauna assessment, or any other documentation, relative to the proposed works, to assist in assessing this application

BLOCK PLAN The following minimum information **MUST** be provided in the space below:

- (i) boundaries (ii) dividing fences (iii) all buildings (iv) driveways (v) street frontage (vi) ALL trees to be shown ○
TREES ONLY relating to this application to be numbered (identify trees to be inspected with tape or ribbon)

Example Only



DATE RECEIVED: _____	RECEIPT NUMBER: _____	AMOUNT: \$ _____
TWA NUMBER: _____	ID NUMBER: _____	