

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 November 2016, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

## ATTENDANCE

Administrator W Tuckerman

## STAFF

A McMahon General Manager  
D Aber Deputy General Manager  
J Jordan Chief Financial Officer  
C Filmer Director Building and Environmental Health  
T Drowley Director Governance  
D Wymer Director of Infrastructure  
S Langman Director Planning  
L Furness Executive Director Corporate and Community  
G Armstrong Director Business Planning

## APOLOGIES

Nil

## PUBLIC FORUM

Nil

## SYMPATHY EXPRESSIONS

*16/179 RESOLVED:*

*That Council staff and members of the public be upstanding for a minute silence to express our sympathy on the passing of;*

*Gloria Murphy, Thomas Edward Hancock, Lezlie 'Joyce' Moffitt, Fay Cullen, Margaret Mcevoy, Linda Hobson, Florence Casey, Ross Wark, Gloria Morris, Kenneth Cummings, Allan Ash, Neville Todd, Terry Stoneham, Wallace Watterson, Colin Sullivan*

*Moved and declared carried by: Administrator W Tuckerman*

## CONFIRMATION OF MINUTES

*16/180 RESOLVED:*

*That the minutes of the Ordinary Meeting of Council held on 26 October 2016 be confirmed as a true and accurate record.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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Administrator

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## BUSINESS ARISING – MINUTES

Noted in the General Manager - Action Report

## DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Administrator Wendy Tuckerman declared no pecuniary or conflict of interest.

**16/181 RESOLVED:**

*That the Administrator Report be noted*

*Moved and declared carried by: Administrator W Tuckerman*

Administrator Wendy Tuckerman acknowledged David Aber as this would be the last meeting of Hilltops Council before he leaves Council and wished him well in his future endeavours.

**16/182 RESOLVED:**

*That the General Manager's Late Report Item -16/190 – Quarterly Budget Review Statement (QBRs) be considered at end of General Manager's reports*

*Moved and declared carried by: Administrator W Tuckerman*

## GENERAL MANAGERS REPORT

### 16/171 – HILLTOPS COUNCIL SECTION 355 HEALTHY HARDEN COMMITTEE ENDORSEMENT

**16/183 RESOLVED:** *that Council;*

1. *endorse the Healthy Harden Committee as a Section 355 Committee of Hilltops Council; and*
2. *appoint the following members to the Healthy Harden Committee:*
  - *John Ford*
  - *Athol Cairn*
  - *Suranjana Jennifer Rahman*
  - *Barry Wooldridge*
  - *Stewart Bruce*
  - *Monica O'Connor*
  - *Ros Stewart*

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- *Marylou Gorham*
- *Leslie Cameron*
- *Donald Alexander Jamieson*
- *John McFadyen*

*Moved and declared carried by: Administrator W Tuckerman*

## 16/172 – HILLTOPS COUNCIL SECTION 355 COMMITTEE MEMBERSHIP

*16/184 RESOLVED:*

*That Council appoint Elke Cleverdon as a member of the Economic Development Section 355 Committee and Cathy Sanderson as a member of the Tourism Section 355 Committee.*

*Moved and declared carried by: Administrator W Tuckerman*

## 16/173 – SOUTHERN SLOPES COUNTY COUNCIL

*16/185 RESOLVED: that Council;*

- 1. Make application to the Minister for local Government to dissolve the Southern Slopes County Council under Section 383 (1) of the Local Government Act; and*
- 2. That the attached Letter, Proclamation Document and Report be included in the Council's submission to the Minister.*

*Moved and declared carried by: Administrator W Tuckerman*

## 16/174 – BOOROWA DRAFT FLOOD STUDY – PUBLIC EXHIBITION

*16/186 RESOLVED: that Council;*

- 1. endorse the draft Flood Study for public exhibition for 28 days; and*
- 2. endorse the proposed consultation approach for the public exhibition period, as outlined in this report.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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Administrator

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### 16/175 – PROPOSED ALLOCATION OF FUNDS FROM STRONGER COUNCILS STRONGER COMMUNITIES FUNDS

*16/187 RESOLVED: That Council;*

- 1. endorse the list of successful applicants as recommended by the Assessment Panel attached to this report; and*
- 2. Noting that the successful application was from the Harden Regional Development Corporation only excluding Education Subcommittee.*

*Moved and declared carried by: Administrator W Tuckerman*

### 16/176 – PROPOSED REMOVAL OF TREES

*16/188 RESOLVED: That Council;*

- 1. endorse the removal of the eucalyptus tree and pruning of the deciduous tree located at the front of the Boorowa swimming pool building; and*
- 2. another tree to be planted in it's place.*

*Moved and declared carried by: Administrator W Tuckerman*

### 16/177 – MODEL CODE OF CONDUCT COMPLAINTS STATISTICS REPORT 2015-2016

*16/189 RESOLVED:*

*That Council receive and note the Code of Conduct Complaints Statistics Report for the period 1 September 2015 to 31 August 2016 as presented.*

*Moved and declared carried by: Administrator W Tuckerman*

### 16/178 – ANNUAL GOVERNMENT INFORMATION PUBLIC ACCESS (GIPA) RETURN

*16/190 RESOLVED: that Council;*

- 1. Reaffirm its commitment to providing access to Council information in line with its obligations under the Government Information (Public Access) Act 2009.*
- 2. Note the Government Information (Public Access) Act – Annual Report for Agency Hilltops Council.*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

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Administrator

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## 16/179 – REVIEW OF GENERAL MANAGER'S DELEGATIONS

*16/191 RESOLVED: that Council;*

- 1. Receive and note the report on the review of delegations for the General Manager; and*
- 2. Adopt the delegations of authority for the General Manager as detailed in the attached Instrument of Delegations and that the delegations come in to force from 24 November 2016.*

*Moved and declared carried by: Administrator W Tuckerman*

## 16/180 – CASH AND INVESTMENTS

*16/192 RESOLVED:*

*That the Statement of cash and investments as at 31 October 2016 be received.*

*Moved and declared carried by: Administrator W Tuckerman*

## 16/181 – FINANCIAL STATEMENTS – FORMER BOOROWA COUNCIL

*16/193 RESOLVED:*

- 1. That Council's Financial Statements be referred to audit in accordance with section 413(1) of the Local Government Act.*
- 2. That Council note that the financial statements have been prepared in accordance with;*
  - The Local Government Act 1993 (as amended) and the Regulations made there under*
  - The Australian Accounting Standard and professional pronouncements,*
  - The Local Government Code of Accounting Practice and Financial Reporting.*
- 3. That Council note that the financial statements present fairly the operating result and financial position, and accord with Council's accounting and other records.*
- 4. That Council is not aware of any matter that would render the financial statements false or misleading in anyway.*

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General Manager

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Administrator

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5. *That, in accordance with section 413(2)c the Administrator , Interim General Manager and Responsible Accounting officer sign the Statement by Members and Management of the financial statements.*
6. *That the General Manager be delegated authority to issue the financial statements upon receipt of the audit report.*

*Moved and declared carried by: Administrator W Tuckerman*

### 16/182 – FINANCIAL STATEMENTS – FORMER YOUNG SHIRE COUNCIL

#### *16/194 RESOLVED:*

1. *That Council's Financial Statements be referred to audit in accordance with section 413(1) of the Local Government Act.*
2. *That Council note that the financial statements have been prepared in accordance with;*
  - *The Local Government Act 1993 (as amended) and the Regulations made there under*
  - *The Australian Accounting Standard and professional pronouncements,*
  - *The Local Government Code of Accounting Practice and Financial Reporting.*
3. *That Council note that the financial statements present fairly the operating result and financial position, and accord with Council's accounting and other records.*
4. *That Council is not aware of any matter that would render the financial statements false or misleading in anyway.*
5. *That, in accordance with section 413(2)c the Administrator , Interim General Manager and Responsible Accounting officer sign the Statement by Members and Management of the financial statements.*
6. *That the General Manager be delegated authority to issue the financial statements upon receipt of the audit report.*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

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Administrator

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16/183 – DEVELOPMENT APPLICATION NO. 032/2016 – CLOSURE OF THE EXISTING LANDFILL SITE AND ESTABLISHMENT OF A WASTE TRANSFER FACILITY AT LOT 7301 DP1145400, LOT 144 DP754103, LOT 3 DP825976 AND LOT 1 DP808051, TIP ROAD, BOOROWA

*16/195 RESOLVED: that Council:*

- 1. Approve Development Application 032/2016 for the closure of the existing waste disposal facility and the establishment of a waste transfer station on Lot 1 DP808051, Lot 3 DP825976, Lot 7301 DP1145400 and Lot 6 DP10642, Tip Road, Boorowa, subject to the following conditions:*

## GENERAL

- 1. The development shall be generally in accordance with DA 032-2016 submitted by the applicant on 22 September 2016 and in accordance with the supporting documentation submitted with that application, including, but not limited to, the following:*

<i>Plans prepared by Geolyse and Hilltops Council</i>			
<i>Drawing No.</i>	<i>Revision / Issue</i>	<i>Title of Plan</i>	<i>Date</i>
<i>EV03</i>	<i>D</i>	<i>Revised layout of the New Waste Transfer Station and Recycling Facilities</i>	
<i>EV03 of EV09</i>	<i>D</i>	<i>General Arrangement Plan (as amended in red by the applicant prior to lodgement of the application)</i>	<i>14/9/16</i>
<i>EVO4 of EV09</i>	<i>D</i>	<i>Surface Water Control Plan (as amended in red by the applicant prior to lodgement of the application)</i>	<i>15/9/16</i>
<i>EV05 of EVO9</i>	<i>D</i>	<i>Landfill Closure Plan (as amended in red by the applicant prior to lodgement of the application)</i>	<i>15/9/16</i>
<i>EV06 of EV09</i>	<i>C</i>	<i>Waste transfer station cross sections</i>	<i>08/09/2016</i>
<i>EV09 of EV09</i>	<i>D</i>	<i>Waste transfer station turning paths (as amended in red by the applicant prior to lodgement of the application)</i>	<i>15/9/16</i>
		<i>Relocated Gatehouse – Elevations</i>	
<i>Statement of Environmental Effects prepared by Geolyse dated September 2016.</i>			

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2. *No revisions shall be made to the plans or the development without written approval of Council, upon lodgement of a modification application, pursuant to section 96 of the Environmental Planning and Assessment Act 1979.*

## *Environment Protection Authority*

3. *The developer is responsible for obtaining all necessary licences for the waste transfer station use from the NSW Environment Protection Authority (EPA) and for complying with the requirements of that licence and all applicable EPA guidelines.*

## *Extent of use*

4. *No consent is given for the operation of a 'tip shop' or 'charity shop' as nominated on the submitted plans. No materials from the site shall be sold to the general public.*

## *Signage/Display*

5. *No signage has been approved in this consent.*

## **PRESCRIBED CONDITIONS**

6. *All building work must be carried out in accordance with the requirements of the Building Code of Australia.*
7. *A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out, showing:*
  - a. *the name, address and telephone number of the principal certifying authority for the work, and*
  - b. *the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and*
  - c. *stating that unauthorised entry to the work site is prohibited.*
8. *Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.*

## **PRIOR TO WORK COMMENCING ON SITE**

## *Construction Certificate*

9. *Prior to commencement of any work on site, a Construction Certificate must be obtained from Council or an Accredited Certifier.*

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## *Appoint a Principal Certifying Authority*

*10. Prior to commencement of work, the person having the benefit of the Development Consent and a Construction Certificate shall:*

- a. appoint a Principal Certifying Authority and notify Council of the appointment (if Council is not appointed), and*
- b. notify Council of their intention to commence the site works (at least 2 days notice is required).*

*11. The Principal Certifying Authority (PCA) must determine when inspections and compliance certificates are required. Where Hilltops Council is nominated as the PCA, the following stages must be inspected and passed prior to the subsequent stages of construction. Twenty-four (24) hours' notice shall be given to Council to allow scheduling of the inspection.*

*NOTE: Where inspections are requested and the work is either incomplete or not started, or unsatisfactory thus requiring an additional inspection, such reinspections will be charged to the applicant at the rate as outlined in the Fees and Charges section of Council's current Management Plan per additional inspection. This will be deducted from the security deposit (where held) or paid prior to the inspection being carried out.*

- a. Footing inspection for relocated gatehouse building;*
- b. Footing and slab inspection for the toilet facilities inside the gatehouse building;*
- c. Internal drainage in the gatehouse building;*
- d. External drainage and on-site sewage management system;*
- e. Frame inspection for the toilet facilities;*
- f. Waterproofing inspection for the toilet facilities;*
- g. Footing inspection for all brick and retaining walls;*
- h. Inspection of waste transfer pavement reinforcement prior to concrete being poured.*

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## *Prior to issue of a Construction Certificate*

12. *The following information shall be submitted for assessment when applying for a Construction Certificate:*
- a. *Details from a suitably qualified and practising Structural Engineer in regard to:*
    - i. *Footing and tie down details for the building being relocated for use as a gatehouse;*
    - ii. *Details for the concrete retaining wall, compacted fill, battering and the waste transfer station pavement (including pavement on top of compacted fill);*
  - b. *A geotechnical report for the compacted fill beneath the waste transfer station pavement.*
  - c. *A floor plan, elevations and structural specifications for the gatehouse that shows compliance with the disability standards as set out in Australian Standard AS1428; Design for Access and Mobility and the Building Code of Australia;*
  - d. *Proposed method of stormwater disposal for the gatehouse.*
  - e. *A revised site plan showing the proposed location of the toilet facilities and the proposed location of the onsite sewage management system; and*
  - f. *Details for the proposed onsite sewage management system (ie type of system proposed for installation). An effluent report compiled by a suitably qualified person may be required; and*
13. *Prior to the issue of a Construction Certificate, contributions under the Boorowa Council Section 94A Contributions Plan must be paid to Hilltops Council. A contribution rate of 1% applies to the development and a contributions amount of \$9676.00 shall be paid prior to the issue of a Construction Certificate.*

## *Sediment and erosion controls*

14. *Appropriate erosion and sedimentation controls shall be implemented before earthworks and construction commence, and during construction as required, and shall be well maintained to prevent material moving off-site.*
15. *A plan for the adequate control of erosion and sedimentation during the construction phase, shall be submitted to, and approved by Council, prior to work commencing.*

\_\_\_\_\_  
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## *Site Security*

*16. A chain wire safety/security fence shall be erected around the construction area and shall be secured and maintained at all times until the work is completed.*

## *DURING CONSTRUCTION*

### *Trees*

*17. Any trees not approved for removal shall be protected from damage during construction. This includes protection from compaction of the ground within the root zone, damage to the trunk or crown of the tree.*

### *Stormwater*

*18. Stormwater from the development shall be conveyed to an on-site system that ensures no runoff enters adjoining lands.*

### *Hours of Construction*

*19. Work on the project shall be limited to the following hours:*

- (i) Monday to Friday - 7:00 am to 6:00 pm*
- (ii) Saturday - 8:00 am to 5:00 pm*
- (iii) No work to be carried out on Sunday/Public Holidays, without the prior consent of Council.*

### *Dust Suppression*

*20. Dust suppression controls shall be implemented during the duration of the project to minimise wind-borne emission from likely sources such as the excavation and stockpiles of materials.*

*21. All vehicles entering and leaving the site in conjunction with the development which are transporting soil, fill material etc, shall be adequately covered to prevent the generation of dust and loss of material.*

### *Asbestos management*

*22. Precautions shall be taken in accordance with the requirements of the Worksafe NSW in respect of:*

- (a) Protection of site workers and the public;*
- (b) Asbestos handling and disposal where applicable. In particular, a Licensed Asbestos removal agent shall be used to perform any asbestos-related works.*

### *Access*

*23. Vehicular access shall be provided to the proposed site, and constructed to Council's standards and satisfaction.*

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General Manager

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## HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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*24. Internal roads and carparking areas are to be constructed to an all-weather finish, being at least 100mm thick DGB20 or other approved gravel.*

*a. The exception to this requirement is the 'passenger vehicle drop off area' and the 'compactor trailer swap over bay' nominated on Plan EV06 of EV09 detailed in Condition 1 of this approval. Those areas shall be constructed of reinforced concrete.*

*25. The developer shall forward the relevant documentation and plans (that may include any of the following) to Council for approval, prior to undertaking civil works for this development, on public road reserves:*

- (c) road design plans (as detailed in the further conditions of this consent);*
- (d) Environmental Management Plan/s (EMP) in both written and drawn forms to indicate to Council procedures and checkpoints;*
- (e) Project Quality Plan/s (PQP) in both written and drawn forms to indicate to Council the control procedures and checkpoints;*
- (f) Construction Procedures Plan/s (CPP) in both written and drawn forms to indicate to Council the control procedures and checkpoints;*
- (g) Project Safety Management Plans (PSMP) in both written and drawn forms to indicate to Council the control procedures and checkpoints;*
- (h) Any other documentation required by relevant statutory authorities.*

### *Erosion and Sedimentation Control*

*26. All practical measures must be taken to ensure erosion and subsequent sediment movement off-site does not occur.*

- (a) In particular, a silt fence or equivalent must be provided downhill from the cut and fill area [or any other disturbed area]. Such fence must be regularly inspected and cleaned out and or repaired as is necessary and all collected silt must be disposed of to the satisfaction of Council.*
- (b) Unnecessary disturbance of the site [e.g. excessive vehicular access] must not occur.*
- (c) All cuts and fills must be stabilised or revegetated as soon as possible after the completion of site earthworks.*

\_\_\_\_\_  
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## *Cut and fill*

- 27. The applicant shall ensure that any cut or fill on site is appropriately graded, drained or retained and drained as necessary.*
- 28. Soil or other substitute materials shall not be placed in the road reserve.*
- 29. Stockpiles of sand, gravel, soil and the like shall be located to ensure that the material:*
  - (a) does not spill onto the road reserve; and*
  - (b) is not placed in drainage lines or water courses, and cannot be washed into these areas.*

*If soil or other materials are spilled accidentally onto the road or gutter, they shall be removed prior to the completion of the day's work.*

- 30. All fill is to be placed on site in such a manner that surface water will not be diverted to adjoining land and so that natural drainage from adjoining land will not be obstructed or affected.*
- 31. Cut and fill must be limited to the extent shown on the approved development plans and documentation.*
- 32. Where fill material is to be brought onto the site, it shall be Excavated Natural Material (ENM) as defined in the Protection of the Environment Operations (Waste) Regulation 2014 and be certified by a relevant person prior to haulage to site.*

## *Fencing*

- 33. Fencing shall be provided to all boundaries of the site and be of a type that ensures public access to the site is not readily available and that captures wind-blown litter. A wire-mesh fence with an angled top to capture litter would be suitable.*

## *Landscaping*

- 34. Landscaping shown on the approved plans shall consist of a mix of fast-growing and long-living native tree and shrub species.*

## **OPERATION OF THE FACILITY**

### *Hours of operation*

- 35. The waste transfer station shall only operate in the following times:*
  - a. Wednesday, Thursday, Friday; 1.15pm TO 4.00pm*
  - b. Saturday: 8am to 4pm;*
  - c. Sunday: 8am to 4pm*

\_\_\_\_\_  
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## *Operate consistent with regulation*

*36. The waste transfer station shall operate, at all times, consistent with the requirements of the Protection of the Environment Operations Act, 1997 and the Protection of the Environment Operations (Waste) Regulation 2014.*

## *Cleaning of the site*

*37. The developer shall regularly clear any, and all, rubbish and waste that has moved from the subject site onto adjoining and adjacent properties, having obtained property owner's permission to enter and carry out necessary works on the site.*

## **PRIOR TO ISSUE OF AN OCCUPATION CERTIFICATE**

*38. A final Occupation (Completion) Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principle Certifying Authority must be satisfied that the requirements of section 109H of the Environmental Planning and Assessment Act 1979 have been satisfied.*

*39. When all work as indicated on the approved plans/specifications is completed, the applicant shall notify the PCA to arrange for the issue of a final Occupation (Completion) Certificate.*

*40. Prior to the issue of an Occupation Certificate, the developer shall submit to Council, a survey prepared by a registered and practising surveyor, showing:*

- a. the location of all structures (including dams, ponds, battering) on the property;*
- b. the location of any former land fill pits or trenches;*
- c. the location of the boundary fencing; and*
- d. areas and extent of fill on the site.*

*Moved and declared carried by: Administrator W Tuckerman*

**16/184 – DEVELOPMENT APPLICATIONS STATISTICS FOR OCTOBER 2016**

**16/196 RESOLVED:**

*That Council receive and note the status and processing times for development applications, as at 31 October 2016.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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## 16/185 – PROPOSED ROAD CLOSURE, BRAEMAR LANE MONTEAGLE

*16/197 RESOLVED: that Council;*

- 1. undertake the administrative procedures required for the road closure of the Council public road between lots 241, 242 DP 754582 and lot 261 DP 754582; and*
- 2. receive a further report on the proposed road closure to consider all submissions received.*

*Moved and declared carried by: Administrator W Tuckerman*

## 16/186 – PROPOSED ROAD CLOSURE WHITES ROAD AND LAND ACQUISITIONS WICKHAM ROAD

*16/198 RESOLVED: that Council;*

- 1. Transfers Whites Road from Crown public road to Council public road recognising that Council has been maintaining the road for public access*
- 2. Close those sections of the western end of Whites Road as shown on CPC Land Development Consultants Plan No. 18025 'A' to provide land for compensation for the road widening of Wickham Lane*
- 3. Approves the acquisition of that portion of land shown as 'Road Widening 980m<sup>2</sup>' on CPC Land Development Consultants Plan No. 18025 'A' from lot 14 DP 1083257 for public road under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor*
- 4. Executes an Acquisition Agreement with the Landowner of lot 14 DP1083257*
- 5. Transfers land shown in green as 'Road Closure Area Approx. 1000m<sup>2</sup>' on CPC Land Development Consultants Plan No. 18025 'A' to the owner of lot 14 DP1083257 by way of compensation*
- 6. Approves the acquisition of that portion of land shown as 'Road Widening 693.9m<sup>2</sup>' on CPC Land Development Consultants Plan No. 18025 'A' from lot 681 DP 754611 for public road under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Roads Act 1993 and the making of the necessary application to the Minister and/or Governor*
- 7. Executes an Acquisition Agreement with the Landowner of lot 681 DP 754611*

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8. *Transfers land shown in orange as 'Road Closure Area Approx. 1000m<sup>2</sup>' on CPC Land Development Consultants Plan No. 18025 'A' to the owner of lot 681 DP 754611 by way of compensation.*
9. *Notes that the exact areas of land acquired and land provided in compensation will be determined through the areas as shown on the linen plans of subdivision prepared to allow the acquisitions and road closures.*
10. *Apply the common seal of Council to all necessary documentation.*

*Moved and declared carried by: Administrator W Tuckerman*

## 16/187 – ACTION SUMMARY REPORT

*16/199 RESOLVED: that Council;*

1. *note the status of Council resolutions from the Action Plan;*
2. *endorse the removal of completed items from the Action Plan; and*
3. *Item 16/155 be deleted as it has been superseded*

*Moved and declared carried by: Administrator W Tuckerman*

## GENERAL MANAGER'S LATE REPORT

### 16/190 – QUARTERLY BUDGET REVIEW STATEMENT (QBR)

*16/200 RESOLVED:*

1. *That Council approve the carryover of \$700K net operational expenditure and \$9,240 Capital budget.*
2. *That the September quarterly budget review be received and noted.*
3. *That the budget recommendations detailed within the September quarterly budget review be adopted.*

*Moved and declared carried by: Administrator W Tuckerman*

## CORRESPONDENCE FOR ATTENTION

*16/201 RESOLVED:*

*That the balance of correspondence be noted.*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Administrator



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## COUNCIL COMMITTEE REPORTS

*16/202 RESOLVED:*

*That Council endorse the recommendations from the Young Healthy Shire Group Meeting Minutes – 8 November 2016 as a block:*

### ◆ YOUNG HEALTHY SHIRE GROUP MEETING MINUTES – 8 NOVEMBER 2016

- 1. Council endorse to replace all tables to Young Town Hall (approximately 30), and  
Upon acquisition of the tables in 1. above, they remain in Town Hall and not be used for other functions*
- 2. Council endorse Section 355 Committee, Constitution and Schedules included in minutes for Young Healthy Shire Group*
- 3. Council note the balance of the Young Healthy Shire Group Meeting Minutes – 8 November 2016*

*Moved and declared carried by: Administrator W Tuckerman*

*16/203 RESOLVED:*

*That the balance of the committee reports be noted.*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Administrator

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 November 2016, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

## CLOSED COUNCIL

### 16/163 – EXCLUSION OF THE PRESS AND PUBLIC

*16/204 RESOLVED:*

- 1. That Council resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting.*
- 2. That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.*
- 3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.*

*Moved and declared carried by: Administrator W Tuckerman*

### ITEM 1: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

## GENERAL MANAGERS CLOSED REPORTS

### 16/189 – TENDER FOR CONCEPT DESIGN STUDY FOR THE YOUNG STORMWATER UPGRADE SCHEME – STAGE 3

*16/205 RESOLVED:*

*That Council award the contract for the, Consultancy for the preparation of a Concept Design Study for the Young Stormwater Upgrade Scheme – Stage 3, in accordance with the recommendation contained within the confidential attachment.*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Administrator

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 November 2016, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

*16/206 RESOLVED:*

*That Council move out of closed.*

*Moved and declared carried by: Administrator W Tuckerman*

## NEXT MEETING

The next meeting of Council is scheduled to be on Wednesday, 21 December 2016, commencing at 5.30pm.

## TERMINATION

There being no further business the meeting closed 6.15pm.

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General Manager

\_\_\_\_\_  
Administrator