

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 October 2019, commencing at 4.43pm

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

ATTENDANCE

Mayor Cr Brian Ingram

COUNCILLORS

Gregory Armstrong – Leave of absence granted 28 August 2019 Resolution: 19/248

Tony Flanery – arrived 4.41pm

John Horton

Christopher Manchester

Rita O' Connor – Leave of absence granted 25 September 2019 Resolution: 19/304

Margaret Roles

Wendy Tuckerman – Leave of absence granted 25 September 2019 Resolution: 19/303

John Walker

Antony Wallace – arrived 4.44pm

STAFF

E Marks

General Manager

J Osland

Director Infrastructure

D Rowland

Director Sustainable Growth

J Hughes

Director Strategy and Organisational Performance

APOLOGIES

Councillor Stadtmiller

19/354 RESOLVED:

That Council:

(a) Grant a leave of absence to Councillor Stadtmiller

Councillors: Roles/Flanery

Unanimous

PUBLIC FORUM

- Blake Apps – Item 12.5 – 19/351 – Young Joint Use Library and Community Facility Deed and Lease – speaking for the recommendation
- Abby Daniels - Item 12.5 – 19/351 – Young Joint Use Library and Community Facility Deed and Lease – speaking for the recommendation

5. SYMPATHY EXPRESSIONS

That staff and members of the public be upstanding for a minutes' silence to express our sympathy on the passing of;

Elizabeth Gibson; Margaret Malone; Colin Lawrence; Sheila Rogerson; Keith Donges; Dorothy Spencer; Norman O'Reilly; Rita Hughes; Kerry Johnson; John Wilson; Keith Shea

Moved: Mayor Brian Ingram

General Manager

Mayor

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6. CONFIRMATION OF MINUTES

6.1 – 19/340 – CONFIRMATION MINUTES HILLTOPS COUNCIL ORDINARY MEETING 25 September 2019

19/355 RESOLVED:

That Council:

- (a) Confirm the Minutes from the Hilltops Council Ordinary Meeting dated 25 September 2019 as a true and accurate record.*

Councillors: Manchester/Flanery Unanimous

6.2 – 19/341 - CONFIRMATION OF MINUTES HILLTOPS COUNCIL EXTRAORDINARY MEETING 1 October 2019

19/356 RESOLVED:

That Council:

- (a) Confirm the Minutes from the Hilltops Council Extraordinary Meeting dated 1 October 2019 as a true and accurate record.*

Councillors: Horton/Manchester Unanimous

6.3 – 19/342 - CONFIRMATION OF MINUTES HILLTOPS COUNCIL EXTRAORDINARY MEETING 9 October 2019

19/357 RESOLVED:

That Council:

- (a) Confirm the Minutes from the Hilltops Council Extraordinary Meeting dated 9 October 2019 as a true and accurate record.*

Councillors: Horton/Wallace Unanimous

7. DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Nil

8. MAYORAL MINUTE(S)

Nil

General Manager

Mayor

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9. MAYORAL REPORT

9.1 – 19/343 - MAYORAL REPORT OCTOBER 2019

19/358 RESOLVED:

That Council:

(a) Receive and note the Mayors engagements, October 2019.

ENGAGEMENT DATES - September - October 2019

26 September	Audit and Risk Improvement Committee Meeting
27 September	Mayoral Video Blog
27 September	Police Remembrance Day in Murringo
27 September	Media interviews
1 October	Appointments with community members in Harden and Boorowa
1 October	Hilltops Council Extraordinary Meeting, Young Chambers
4 October	St Johns Boorowa Art Show official opening
6 October	Irish Woolfest Boorowa
9 October	Meeting with Jervois Mining
9 October	Councillor Workshop
9 October	Hilltops Council Extraordinary Meeting, Young Chambers
13 October	Visit to Young Aquatic Centre
13 October	Travel to Sydney
14 October	Meeting with Minister for Local Government staff
14-16 October	Local Government NSW Annual Conference Sydney
16 October	Meeting with School Infrastructure NSW
16 October	CRJO Board welcome dinner
17-18 October	Canberra Region Joint Organisation Meetings Sydney
18 October	ARIC – Financials Reporting Meeting
19 October	Travel home from Sydney
21 October	Library Meeting at Young High School
22 October	General Manager Recruitment Video
22 October	Meeting with rate payer
22 October	Meeting with multicultural group
23 October	Councillor Workshop re: General Manager recruitment
23 October	Hilltops Council Ordinary Meeting, Young Chambers

Moved: Mayor Brian Ingram

Unanimous

General Manager

Mayor

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10. COUNCILLOR REPORTS

10.1 - 19/344 - COUNCILLOR – MEETINGS ATTENDED

19/359 RESOLVED:

(a) That the reports be read and noted.

Councillor John Horton

19 September Primary School concert - Harden
1 October Hilltops Council Extraordinary Meeting, Young Chambers
7 October Murrumburrah Court House: Kite Festival Committee Meeting.
9 October AAA FM Wagga Wagga Radio interview - Kite Festival
9 October Meeting with General Manager and Ratepayer regarding flood prevention to premises - Young
9 October Councillor workshop - Young
9 October Hilltops Council Extraordinary Meeting, Young Chambers – General Manager - recruitment process
10 October Jugiong Advancement Group Committee Meeting - Jugiong
11 October ABC Riverina Radio Interview - Kite Festival
11 October Hosted Meet and Greet VIP Kite Festival guests dinner - Murrumburrah
12 October Officiated at Official opening of Kite Festival/all day activities - Harden
14 October Guest speaker - Challenges facing Rural Doctors - The Harden experience - Cootamundra
15 October LEP Committee meeting - Young
16 October Hilltops emergency water supply plans for Bribbaree meeting Bribbaree
17 October Meeting with finance team to discuss Galong's finances – Harden Office
17 October Galong Progress Association Committee meeting - Galong
18 October Harden/Murrumburrah Art show official opening – Murrumburrah Courthouse
23 October Blackadder/General Manager action plan meeting - Young
23 October Hilltops Council Ordinary Meeting, Young Chambers

Councillor Margaret Roles

30 September Walk on Country
1 October Hilltops Council Extraordinary Meeting, Young Chambers
4 October St John's Art Show, Boorowa
6 October Irish Woolfest
9 October Councillor Workshop
9 October Hilltops Council Extraordinary Meeting, Young Chambers
12 October Harden Kite Festival
15 October LEP Meeting
23 October Blackadder Associates
23 October Hilltops Council Ordinary Meeting, Young Chambers

Councillor Antony Wallace

Meetings as minuted

23 October Hilltops Council Ordinary Meeting, Young Chambers

General Manager

Mayor

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Councillor Christopher Manchester

Meetings as minuted

1 October Hilltops Council Extraordinary Meeting, Young Chambers
9 October Hilltops Council Extraordinary Meeting, Young Chambers
14-16 October Local Government NSW Annual Conference Sydney
23 October Hilltops Council Ordinary Meeting, Young Chambers

Councillor John Walker

Meetings as minuted

Rye Park Windfarm Consultative Committee Meeting
23 October Hilltops Council Ordinary Meeting, Young Chambers

Councillor Tony Flanery

Meetings as minuted

15 October LEP Workshop
23 October Hilltops Council Ordinary Meeting, Young Chambers

Councillors: Roles/Horton

Unanimous

19/360 RESOLVED:

That Council:

(a) Change standing orders to deal with Item 12.5 - 19/351 - Young Joint Use Library and Community Facility Deed and Lease

Councillors: Flanery/Manchester

Unanimous

19/361 RESOLVED:

That Council:

(a) Move into the committee of the whole

Councillors: Flanery/Wallace

Unanimous

19/362 RESOLVED:

That Council:

(b) Move out of the committee of the whole

Councillors: Roles/Horton

Unanimous

General Manager

Mayor

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12.5 - 19/351 – YOUNG JOINT USE LIBRARY AND COMMUNITY FACILITY DEED AND LEASE

19/363 RESOLVED:

That Council:

- (a) Endorse for signing the Joint Use Facility Project Deed and Lease; and*
- (b) Delegate to the General Manager the authority to finalise and execute the Joint Use Facility Project Deed and Lease between the NSW Department of Education and Council.*

Councillors: Horton/Roles

For: Councillors: Ingram, Flanery, Horton, Manchester, Roles, Wallace

Against: Councillor: Walker

10.2 - 19/345 – COUNCIL COMMITTEE STRUCTURE AND COUNCILLOR REPRESENTATION

19/364 RESOLVED:

That Council:

- (a) Receive and note the report;*
- (b) Retain the current councillor representation on the existing S355 and external committees with the following changes;*
 - i. Australia Day Committee Young – Representatives Mayor and Cr Armstrong*
 - ii. Regional Tourism Committee – Cr Horton resigned from committee*
 - iii. Regional Access Committee – Statutory Committee of Council*
- (c) Provide councillors an opportunity to nominate for representation on additional committees should they wish;*
- (d) Notify all Committees of changes accordingly*

Councillors: Manchester/Wallace Unanimous

19/365 RESOLVED:

That Council:

- (a) Endorse the nomination of Cr Roles to the Southern Tablelands Arts Inc (STARTS) Committee*

Councillors: Ingram/Wallace Unanimous

General Manager

Mayor

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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19/366 RESOLVED:

That Council:

(a) Endorse the nomination of Cr Flanery and Cr Wallace to the Hilltops Weeds S355 Committee

Councillors: Ingram/Horton

Unanimous

19/367 RESOLVED:

That Council:

(a) Endorse the nomination of Cr Walker to the Bribbaree Progress Association S355 Committee

Councillors: Ingram/Wallace

Unanimous

19/368 RESOLVED:

That Council:

(a) Endorse the nomination of Cr Walker to the Bribbaree Progress Association S355 Committee

Councillors: Ingram/Wallace

Unanimous

19/369 RESOLVED:

That Council:

(a) Endorse the nomination of Cr Flanery to the Boorowa Men's Shed S355 Committee

Councillors: Ingram/Roles

Unanimous

19/370 RESOLVED:

That Council:

(a) Endorse the nomination of Mayor Ingram to the Boorowa Red Hill Reserve S355 Committee

Councillors: Walker/Horton

Unanimous

General Manager

Mayor

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19/371 RESOLVED:

That Council:

(a) Endorse the nomination of Cr Walker to the Youth Initiatives S355 Committee

Councillors: Ingram/Horton

Unanimous

19/372 RESOLVED:

That Council:

(a) Advise the Young Showground Trust of Mayor Ingram's representation on the Committee

Councillors: Ingram/Wallace

Unanimous

10.3 - 19/346 – SECTION 355 COMMITTEE SCHEDULE OF DELEGATIONS

19/373 RESOLVED:

That Council:

- (a) Receive and note the report;*
- (b) Acknowledge that only six (6) of Councils Section 355 Committees have an endorsed Schedule of Delegation;*
- (c) Committee Schedules of delegations be reviewed or developed, no later than January 2020; and*
- (d) Acknowledge that the Hilltops Wellness Action Group S355 Committee has a Terms of Reference rather than a schedule of delegation.*

Councillors: Roles/Wallace

Unanimous

11. COMMUNITY RECOGNITION SCHEME

19/374 RESOLVED:

That Council recognise:

- (a) 2019 Young People in Emergency Services Award winner: NSW SES volunteer Peter Christensen (NSW SES Harden Unit) for winning the Young Volunteer of the Year award.*

Moved: Mayor Ingram

Unanimous

General Manager

Mayor

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12. GENERAL MANAGER'S REPORT

12.1 - 19/347 – GENERAL MANAGER'S DELEGATIONS

19/375 RESOLVED:

That Council:

- (a) Receive and note the report on the review of delegations for the General Manager; and*
- (b) Adopt the delegations of authority for the General Manager as detailed in the attached Instrument of Delegations and that the delegations come in to force from 23 October 2019; and*
- (c) Note the Delegations are a printout of all delegable functions currently provided for in the database – the vast majority of these delegations are delegable to the General Manager and would exclude:
 - i. LG Act 004 Mayoral Functions – Authority to exercise and/or perform the role of the Mayor.**

Councillors: Manchester/Flanery Unanimous

12.2 - 19/348 – PUBLIC SUBMISSIONS ON THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2018

19/376 RESOLVED:

That Council

- (a) Receive and note the report.*

Councillors: Manchester/Horton Unanimous

12.3 - 19/349 – ANNUAL GOVERNMENT INFORMATION PUBLIC ACCESS (GIPA) RETURN

19/377 RESOLVED:

That Council:

- (a) Receive and note the report; and*
- (b) Reaffirm its commitment to providing access to Council Information in line with its obligations under the Government Information (Public Access) Act 2009*

Councillors: Walker/Wallace Unanimous

General Manager

Mayor

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12.4 - 19/350 – PUBLIC LIBRARY INFRASTRUCTURE GRANT

19/378 RESOLVED:

That Council:

- (a) Endorse the Public Library Infrastructure Grants application up to the maximum value of \$500,000 to complete the Library fitting within the New Joint Use Library & Community facility; and*
- (b) Engage with Schools Infrastructure to reallocate monies for landscaping and ancillary works should Council be successful with the grant*

Councillors: Flanery/Manchester Unanimous

12.6 - 19/352 – FRAUD CONTROL POLICY JULY 2019

19/379 RESOLVED:

That Council:

- (a) Has placed the Public Interest Disclosures Act – Internal Reporting Policy on exhibition, and as no submissions were received – policy adopted – 25 September 2019*

Councillors: Manchester/Horton Unanimous

12.7 - 19/353 – CODE OF MEETING PRACTICE POLICY CHANGES

19/380 RESOLVED:

That Council:

- (a) Change the starting time for Hilltops Council meeting commencement to 4.30pm in the Code of Meeting Practice Policy*

Councillors: Walker/Flanery Unanimous

12.8 - 19/354 – HILLTOPS COUNCIL OFFICE CHRISTMAS CLOSE DOWN

19/381 RESOLVED:

That Council:

- (a) Endorse the closure of Council operations from 12 noon on Tuesday, 24 December 2019, with operations to reopen on Thursday, 2 January 2020; and*
- (b) Note that a skeleton staff will be employed over the Christmas break.*

Councillors: Horton/Walker Unanimous

General Manager

Mayor

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12.9 - 19/355 – CASH AND INVESTMENT REPORT

19/382 RESOLVED:

That Council:

- (a) Receive the Statement of cash and investments as at 30 September 2019.*

Councillors: Manchester/Flanery Unanimous

12.10 - 19/356 – REDUCTION IN INTEREST RATES ON THE 2019/20 BUDGET

19/383 RESOLVED:

That Council:

Allocate funding from the sources identified in points (a), (b) and (c) below to offset the reduction in investment interest income for the 2019/2020 budget:

- (a) Estimated increase in the Financial Assistance Grant General component (as advised by Local Government Grants Commission) compared to 2019/20 Hilltops Budget by \$242,664;*
- (b) NSW Emergency Services Levy - The State Government has announced that the proposed increase in the emergency services levy would be offset by a one-off payment from Office of Local Government to the Council in 2019/20. Council's 2019/2020 Budget did allow for the increased cost, so the one-off payment can be used to cover the reduction in interest income. The estimated one-off payment to Hilltops Council is \$145,000;*
- (c) Estimated reduced loan repayments of \$18,482, for new borrowings in the 2019/20 Budget following Tcorp advice of reduced rates; and*
- (d) The above changes be reflected in the September 2019/2020 Quarterly Budget Review.*

Councillors: Manchester/Flanery Unanimous

12.11 - 19/357 – COLLECTION OF RATES, ANNUAL CHARGES AND WATER USAGE CHARGES 2019/2020

19/384 RESOLVED:

That Council:

- (a) Receive and note the report.*

Councillors: Horton/Walker Unanimous

General Manager

Mayor

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12.12 - 19/358 – 2019-20 FEES & CHARGES – YOUNG AQUATIC CENTRE

19/385 RESOLVED:

That Council:

- (a) Endorse the recommended removal of the Daily Family Entry Charge for Young Aquatic Centre from the Fees and Charges;*
- (b) Endorse that the Entry in the 2019-20 Fees and Charges would read Swimming Pool – Entry for all Aquatic Centres (Except Young) Family (as per Medicare Card) \$13.40 per entry; and*
- (c) Exhibit the proposed change for a period of 28 days prior to adoption.*

Councillors: Walker/Manchester Unanimous

12.13 - 19/359 – DEVELOPMENT APPLICATION STATISTICS FOR SEPTEMBER 2019

19/386 RESOLVED:

That Council:

- (a) Receive and note the status and processing times for Development Applications and Complying Development Certificates as at 30 September 2019.*

Councillors: Horton/Manchester Unanimous

12.14 - 19/360 – UPDATE OF PROTECTION OF THE ENVIRONMENT OPERATIONS (CLEAN AIR) REGULATION 2010

19/387 RESOLVED:

That Council:

- (a) Forward a response to the Department of Planning, Industry and Environment with a recommendation to be included within Part 3, Schedule 8 of the Protection of the Environment Operations (Clean Air) Regulation 2010.*

Councillors: Flanery/Walker Unanimous

12.15 - 19/361 – DRAFT HILLTOPS COMMUNITY PARTICIPATION PLAN

19/388 RESOLVED:

That Council:

- (a) Endorse the draft Hilltops Community Participation Plan for the purposes of community consultation;*
- (b) Undertake community consultation of the draft Hilltops Community Participation Plan, for a period of 28 days in accordance with Schedule 1, Part 1, Division 1 (1) of the Environmental Planning and Assessment Act, 1979; and*
- (c) Consider a further report on results of the community consultation (if submissions received)*

Councillors: Horton/Roles Unanimous

General Manager

Mayor

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12.16 - 19/362 – HILLTOPS ECONOMIC GROWTH AND LAND USE STRATEGY – POST EXHIBITION SUBMISSIONS REPORT AND SUBMISSIONS TABLE

19/389 RESOLVED:

That Council:

- (a) Note the various submissions received during the public exhibition period of to the Hilltops Economic Growth and Land Use Strategy;*
- (b) Note the Submission table from the public exhibition of the Hilltops Economic Growth and Land Use Strategy in Attachment 1; and*
- (c) Note the implementation considerations noted in the Submission Table from various submissions to the Hilltops Economic Growth and Land Use Strategy confirming their relevance and input into the preparation of the:*
 - a) Hilltops Economic, Environment and or Community Strategies;*
 - b) Hilltops Local Strategic Planning Statement;*
 - c) Hilltops Local Environmental Plan;*
 - d) Economic Development marketing;*
 - e) Tourism Strategy; and*
 - f) other relevant Council policies and plans.*

Councillors: Roles/Horton

Unanimous

12.17 - 19/363 – BOOROWA DROUGHT SECURITY PROJECT UPDATE

19/390 RESOLVED:

That Council:

- (a) Receive and Note the Report*

Councillors: Manchester/Horton

Unanimous

12.18 - 19/364 – LAMBING FLAT CHINESE TRIBUTE GARDEN STAGE 1 DELIVERY

Motion

That Council:

- (a) Receive and Note the Report;*
- (b) Endorse the recommendation to deviate from supply of goods from China;*
- (c) Endorse Council staff reaching out to the Young Sister City Lanzhou to assist with sourcing Chinese structures and elements; and*
- (d) Receive a breakdown of costs and details of community consultation to be presented to Council*

Councillors: Walker/Manchester

General Manager

Mayor

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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Foreshadowed Motion

That Council:

- (a) Defer the item; and
- (b) Receive details of the community consultation and a breakdown of costs

Councillors: Flanery/Horton

Foreshadowed motion put and carried

19/391 RESOLVED:

That Council:

- (a) Defer the item; and*
- (b) Receive details of the community consultation and a breakdown of costs*

Councillors: Flanery/Horton

Unanimous

12.19 - 19/365 – JUGIONG PARK ONSITE SEWERAGE MANAGEMENT FUNDING UPDATE

19/392 RESOLVED:

That Council:

- (a) Formally accept the offer by The Jugiong Advance Group of \$40,000 towards the septic system upgrade;*
- (b) The balance of funds being \$60,000 required for the septic system upgrade be forwarded to the next quarterly budget review for consideration; and*
- (c) If unable to secure funding in budget reviews in 19/2020, the balance of \$60,000 for the septic upgrade works be forward to the 2020/2021 Council Estimates for consideration.*

Councillors: Horton/Flanery

Unanimous

12.20 - 19/366 – YOUNG TENNIS COURT REFURBISHMENT – PROJECT UPDATE

19/393 RESOLVED:

That Council:

- (a) Receive and Note the Report;*
- (b) Endorse the extended scope to light an additional 3 courts at a cost of \$56,925.00 + GST;*
- (c) Endorse the expenditure of the remaining project funds towards maintenance of the Tennis Club Clubhouse; and*
- (d) Receive a further report regarding the exact scope of the maintenance works required.*

Councillors: Walker/Wallace

Unanimous

General Manager

Mayor

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12.21 - 19/367 – HILLTOPS WORKS REPORT

19/394 RESOLVED:

That Council:

- (a) Receive and note the information provided on works completed and works planned.*

Councillors: Manchester/Wallace Unanimous

12.22 - 19/368 – ACTION SUMMARY REPORT

19/395 RESOLVED:

That Council:

- a) Note the status of Council resolutions from the Action Plan; and*
- b) Endorse the removal of completed items from the Action Plan.*

Councillors: Horton/Flanery Unanimous

12. CORRESPONDENCE FOR ATTENTION

19/396 RESOLVED:

That Council;

- a) Read and note the Office of Local Government Circular – 19-25 Penalties available to councils for code of conduct breaches by councillors;*
- b) Note the media releases and dates of release from September - October 2019. All Hilltops Council media releases can be found on the Hilltops Council website: <https://hilltops.nsw.gov.au/>; and*
- c) Note the Office of Local Government Circulars and dates of release for October 2019. All Office of Local Government Circular releases can be found on the Office of Local Government website:*

<https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

Councillors: Horton/Manchester Unanimous

General Manager

Mayor

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COUNCIL SECTION 355 COMMITTEE REPORTS – REQUIRING ACTION

12.23 – 19/369 – JUGIONG ADVANCEMENT GROUP SECTION 355 COMMITTEE ANNUAL GENERAL MEETING (AGM) AND MEMBERSHIP

19/397 RESOLVED:

That Council:

- (a) Receive and note the minutes of the Jugiong Advancement Group S355 Committee AGM, held 14 and 28 March 2019;*
- (b) Endorse the Jugiong Advancement Group Section 355 Committee membership as nominated at the Committees 2019 Annual General Meeting (AGM), held 14 and 28 March 2019;*
 - a. Councillor representation: Councillors R O'Connor and J Horton*
 - b. President: Paul Leseberg*
 - c. Vice President x 2: Alison Delany and Kim Gamble*
 - d. Treasurer: Barry Coggan*
 - e. Assistant Treasurer: Tony Engel*
 - f. Secretary: Joy Coggan*
 - g. Bookings Officer: Michelle Delaney*
 - h. Ordinary Members: Alannah Lord, Carlie Oates, Helen Maskell-Knight, Liz Prater, Paula Butt, Tony Willsallen, Wes Leseberg, Brian Allen, Jackie Honner and Jennifer Sturrock; and*
- (c) Note the resignations of Huw Robb and David Elphick, during March 2019.*

Councillors: Walker/Horton

Unanimous

12.24 - 19/370 – JUGIONG ADVANCEMENT SECTION 355 COMMITTEE MEETINGS

19/398 RESOLVED:

That Council:

- (a) Receive and note the minutes of the Jugiong S355 Committee meeting held 11 July 2019;*
- (b) Receive and note the minutes, and financial report of the Jugiong S355 Committee meeting held 12 September 2019;*
- (c) Receive and note the minutes of the meeting held between Jugiong S355 Committee and Hilltops Council General Manager, 11 September 2019; and*
- (d) Receive and note the minutes and action list of the Jugiong S355 Committee meeting held 10 October 2019*
- (e) General Manager come back with costings and estimates for shade and disabled access to be included as part of 2020/2021 budget*

Councillors: Horton/Walker

Unanimous

General Manager

Mayor

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12.25 - 19/371 – GALONG SECTION 355 COMMITTEE MEETINGS

19/399 RESOLVED:

That Council:

- (a) Receive and note the minutes of the Galong S355 Committee meeting held 15 August 2019*

Councillors: Horton/Flanery

Unanimous

12.26 - 19/372 – WOMBAT SECTION 355 COMMITTEE MEETINGS

19/400 RESOLVED:

That Council:

- (a) Receive and note the minutes of the Wombat S355 Committee meeting held 6 August 2019; and*
(b) Note that the scheduled 3 September 2019 Wombat S355 Committee meeting did not meet quorum requirements.

Councillors: Manchester/Walker

Unanimous

12.27 - 19/373 - COMMITTEE REPORTS – REQUIRING NO ACTION

19/401 RESOLVED:

That Council;

- a) Receive and note the minutes of the committee reports as presented.*
- ARIC Meeting Minutes - 27 June 2019 – Statutory Committee*
 - Environmental Initiatives Committee Minutes - 3 September 2019*
 - Hilltops Red Hill Reserve Committee Minutes - 18 September 2019*

Councillors: Wallace/Horton

Unanimous

13. QUESTIONS WITH NOTICE

13.1 – 19/374 – HARDEN POOL QUESTIONS ON NOTICE

19/402 RESOLVED:

That Council:

- (a) Endorse the combination of the Harden Pool and Roberts Park Stronger Country Communities Funds into a single project budget of \$550,000;*

General Manager

Mayor

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- (b) Endorse the scope of the combined project to be the upgrade of lighting at Roberts Park, including HV upgrades, and the upgrade of lighting at the Harden Pool;*
- (c) Endorse the delivery of lighting upgrades, including new poles, at the Harden Pool by Inland Power in line with resolution 19/207 and 19/272;*
- (d) Endorse the change of scope to remove the Ramp access to the pool on technical grounds;*
- (e) Endorse that once the Ramp access is removed then the need for the Accessible Adult Change Facility is also removed; and*
- (f) Prepare a full scope of works and estimate of costs for the refurbishment of the existing amenities including provision of an accessible toilet which would double as a parent's change room and include this in future budget considerations*

Councillors: Manchester/Roles

Unanimous

14. NOTICE OF MOTIONS/RESCISSION

Nil

15. CONFIDENTIAL MATTERS

15.1 - 19/375 – EXCLUSION OF THE PRESS AND PUBLIC

19/403 RESOLVED:

That Council:

- a) Resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting; and*
- b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above;*
- c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.*

Councillors: Manchester/Wallace

Unanimous

Council adjourned for a short break at 6.46pm and recommenced at: 7.02pm

General Manager

Mayor

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 October 2019, commencing at 4.43pm

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

ITEM 1: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

ITEM 2: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

ITEM 3: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

DRAFT

General Manager

Mayor

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 October 2019, commencing at 4.43pm

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

15.2 - 19/376 – SOUTHERN PHONES SALE OF SHARES AND SELECTIVE SHARE BUYBACK 2019

19/404 RESOLVED:

That Council:

- (a) Agree to the sale of Southern Phones shares at the AGL Offer Price of \$785,714 in line with the attached sale of shares agreement;*
- (b) Confirm our intention to sign the Buy Back Agreement and In accordance with section 257D(1)(a) of the Corporations Act 2001 (Cth) the terms of the buy-back agreement between the Company and Hilltops Council, pursuant to which the Company will, subject to shareholder approval, buy-back 2 fully paid A Class Ordinary Shares in the Company, being A Class Ordinary Shares 7 and 8, from Hilltops Council (the Hilltops Council Share Buy-Back) for consideration of A\$1 per A Class Ordinary Share bought back, is approved, and the Company is otherwise authorised to carry out the Hilltops Council Share Buy-Back; and*
- (c) Delegate to the General Manager to execute any relevant documentation necessary.*

Councillors: Walker/Horton

Unanimous

15.3 - 19/377 – REQUEST FOR ASSISTANCE TO EXPAND MEDICAL PRACTICE

19/405 RESOLVED:

That Council:

- (a) Endorse option one and not grant the request from MedCIRC on the grounds that a considerable subsidy has already been given in 2017/2018 and the works are not structurally permanent so whilst the modifications are improving the lessee's utilisation, they will not enhance Council's capital value of the asset.*

Councillors: Manchester/Horton

Unanimous

15.4 – 19/378 – ELECTION SERVICES 2020 COUNCIL ELECTION

19/406 RESOLVED:

That Council;

- (a) Receive and note the report; and*
- (b) Write to the Minister to request detailed information on the differences in quotes and estimates from the Ministers office and the NSWEC*

Councillors: Manchester/Wallace

Unanimous

General Manager

Mayor

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 October 2019, commencing at 4.43pm

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

16. OPEN COUNCIL – reading of confidential resolutions

19/407 RESOLVED:

That Council:

(a) Moved out of Closed Council and resolutions made in Closed Council were read and moved as a block in Open Council.

Councillors: Horton/Wallace

Unanimous

17. CONCLUSION OF THE MEETING – proposed next meeting

NEXT MEETING

The next ordinary meeting of Council scheduled to be on Wednesday, 27 November 2019, Boorowa Chambers, commencing at 4.30pm.

TERMINATION

There being no further business the meeting closed 7.07pm

DRAFT

General Manager

Mayor