

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

23 May 2018, commencing at 5.30 PM

Held in the Hilltops Council, Boorowa Chamber, 6-8 Market Street, Boorowa

ATTENDANCE

Mayor Cr Brian Ingram

COUNCILLORS

John Horton
Christopher Manchester
Rita O'Connor
Margaret Roles
Matthew Stadtmiller
Wendy Tuckerman
John Walker
Antony Wallace

STAFF

D Aber	Acting General Manager
L Furness	Executive Director Corporate and Community
S Langman	Director Sustainable Growth
M Crisp	Acting Director Infrastructure

PUBLIC FORUM

Nil

APOLOGIES

Councillor Gregory Armstrong
Councillor Tony Flanery

18/108 RESOLVED:

That the apologies be accepted.

Councillors: Ingram/Horton

SYMPATHY EXPRESSIONS

18/109 RESOLVED:

That Council staff and members of the public be upstanding for a minute silence to express our sympathy on the passing of,

Jean Fairall; Bonnie Muirhead; Christopher Boyd; Margaret Menz; Marion Smith; Benjamin Smith; Jamie Bale; Terence Inwood; Bernice Sam; Edith Blewitt; John Collins; Ralph Rowland; Graham Simmonds; Velma Cranston

Moved: Mayor Ingram

Acting General Manager

Mayor

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CONFIRMATION OF MINUTES

18/110 RESOLVED:

That the minutes of the Ordinary Meeting of Council held on 24 April 2018, be confirmed as a true and accurate record.

Councillors: O'Connor/Walker

CONFIRMATION OF MINUTES

18/111 RESOLVED:

That the minutes of the Extraordinary Meeting of Council held on 9 May 2018, be confirmed as a true and accurate record.

Councillors: Horton/Tuckerman

DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

- Cr Stadtmiller - Non-Pecuniary Interest – 18/97 – Termination of Lease at Harden and Release of Mortgage
Option E – make a declaration, stay in the chamber, not participate in the debate, and not vote.

- Cr Horton - Non-Pecuniary Interest – 18/96 – Update on Negotiations with Kruger Medical Centre
Option B – make a declaration, stay in the chamber, participate in the debate, but not vote.

- Cr Manchester - Non-Pecuniary Interest – 18/95 – Option to Buy Part of Site for Public Open Space
Option E – make a declaration, stay in the chamber, not participate in the debate, and not vote.

Acting General Manager

Mayor

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MAYORAL MINUTE

18/192 – APPOINTMENT OF ACTING GENERAL MANAGER

18/112 RESOLVED: That Council;

- 1. Confirm its appointment of Mr David Aber as Acting General Manager from the 15 March 2018; and*
- 2. the full delegations of General Manager be given to Mr Aber until the new General Manager commences employment with Hilltops Council.*

Councillors: Walker/Horton

18/72 – NOTICE OF MOTION

18/113 RESOLVED:

That Council; allocate the remainder of the Stronger Communities Funding money allocated to the Harden Sports Groups in the following manner:

- 1. Racecourse User Group \$62,000;*
- 2. Junior Rugby League \$18,000*
- 3. Harden Tennis Club \$18,000; and*
- 4. Tim Doolan Oval Cricket Clubs - \$5,000*

Councillors: O'Connor/Tuckerman

MAYORAL REPORT

As per Business Paper

COMMUNITY RECOGNITION SCHEME

18/114 RESOLVED:

Mrs Julie Leoflath - 27 Years of Service to Meals on Wheels in Young.

Moved: Mayor Ingram

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COUNCILLOR REPORT'S

WENDY TUCKERMAN

Meetings as minuted

- | | |
|----------|---|
| 25 April | ANZAC Day |
| 1 May | Tour of Sibelco Mine with Councillors O'Connor and Roles
Meeting, Community Garden and Men's Den Committees
- Boorowa |
| 2 May | Budget Workshop - Young |
| 14 May | Meeting with Local Member for Goulburn, Pru Goward |
| 16 May | Community Meeting - Frogmore |
| 17 May | Budget Workshop - Young |
| 18 May | Community Forum - Suicide Response Plan - Community
Consultation Meeting |
| 21 May | Meeting, Community Garden and Men's Den Committees -
Boorowa |
| 22 May | Life's Plan community reference group Meeting - Young |
| 23 May | Hilltops Council Ordinary Meeting - Boorowa |

RITA O'CONNOR

Meetings as minuted

- | | |
|-------|---|
| 1 May | Tour of Sibelco Mine with Councillors Tuckerman and
Roles

Hilltops Cultural, Community and Education Precinct
Meeting

Wombat Progress Association Meeting |
| 2 May | Budget Presentation Workshop |
| 7 May | Meeting re: G'Day Rail |
| 8 May | Multicultural Society Meeting |
| 9 May | Hilltops Council Extraordinary Meeting - Young |

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12 May	Meeting with Steph Cooke and Rugby League Club
14 May	Harden Visitor Information Meeting Harden Railway Meeting
16 May	Frogmore Village Meeting
17 May	Hilltops Council Budget Workshop - Young
19 May	Lachlan Regional Transport Committee Meeting
21 May	Harden Visitor Information Meeting
22 May	Hilltops Connect Boorowa
23 May	Bango Community Consultative Meeting Hilltops Council Ordinary Meeting - Boorowa
29 May	Meeting with Steph Cooke and constituents – re: Coppabella Windfarm Meeting re: Murrumboola Creek Concept
30 May	LEP Workshop
31 May	Community Workshop re: Murrumboola Creek Project

JOHN WALKER

Meetings as minuted

Rye Park Wind Farm Meeting – Yass

JOHN HORTON

25 April	ANZAC Ceremony – Rugby Dawn Service – laid wreath ANZAC Service – Murrumburrah – noon service – unveiled plaque and spoke ANZAC Ceremony - Jugiong Service – Laid a wreath and spoke
1 May	Hilltops Cultural, Community and Education Precinct – Community Project Steering Committee Meeting – Young
2 May	Budget Presentation – Young
3-4 May	Murrumbidgee Local Health Conference – Tumbarumba
9 May	Hilltops Council Extraordinary Meeting – Young

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10 May	Jugiong Advancement Group – Monthly Meeting – Jugiong
16 May	Frogmore Community Workshop – Frogmore
17 May	Hilltops Workshop – Young
19 May	Lachlan Valley Way Regional Transport Group Meeting – Grenfell
23 May	Hilltops Council Ordinary Meeting - Boorowa

MATTHEW STADTMILLER

Meetings as minuted

Discussions with constituents regarding:

- Galong Road
- Sibelco VPA – recent instalment of shade sails and concerns of slow roll out of money
- Gutter issues across the road from Murrumburrah Hospital
- Visited Greyhound Track at Young – looked at proposals that the committee are seeking to have work done
- Phone calls from constituents

9 May	Hilltops Council Extraordinary Meeting – Young
17 May	Hilltops Council Budget Workshop – Young
23 May	Hilltops Council Ordinary Meeting - Boorowa

MARGARET ROLES

Meetings as minuted

1 May	Tour of Sibelco Mine with Councillors O'Connor and Roles
2 May	ANZAC Day – Boorowa Central School – request a letter of recognition to be sent to the school for their outstanding presentation by School Leaders; Junior Choir; Hospitality Group and the Band. The presentation was well presented, well-rehearsed and their courtesy to all the visitors there was outstanding, and they should be congratulated and encouraged on their activity.

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Hilltops Incubator Group – I attended the meeting for the first time and was very impressed with the concept and following from that a Hilltops Connect meeting last night – the two groups worked well together and if we can get something like this incubator going it will be certainly good for the Hilltops Region.

23 May Hilltops Council Ordinary Meeting - Boorowa

ANTONY WALLACE

Largely consumed by budget matters and to a lesser extent Library matters.

Conversation with a ratepayer regarding the grading of gravel roads/table drains, work done with grader, a private contractor had used a bulldozer blade and gave a better finish.

23 May Hilltops Council Ordinary Meeting - Boorowa

CHRISTOPHER MANCHESTER

Meetings as minuted

Murrumburrah Precinct meeting

Meeting with Bill the Bastard Committee

Meeting with Steph Cooke MP – re: Bill the Bastard funding

Sibelco VPA meeting

23 May Hilltops Council Ordinary Meeting - Boorowa

Acting General Manager

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ACTING GENERAL MANAGER'S REPORT

18/73 – PUBLIC EXHIBITION OF INTEGRATED PLANNING AND REPORTING DOCUMENTATION

18/115 RESOLVED: By Council that;

- 1. The Delivery Plan, Operational Plan, Workforce Strategy, Asset Management Strategy and Long Term Financial Plan be placed on public exhibition for a period of 28 days;*
- 2. A workshop be held early in the 2nd quarter of the 2018/2019 financial year to allow the senior managers to fully brief the councillors on the service delivery, asset management, budget and financial issues for their area of operations;*
- 3. Review Council's policies for the funding and delivery of infrastructure and develop a financial strategy to sustain the delivery of new assets in future budgets and provide Council with a project plan including funding of asset management plan development;*
- 4. Carry out a full review of the fees and charges for the Hilltops Council during 2018/2019 to ensure that consistent charges are used across the Hilltops Council including the charges for sporting field use;*
- 5. Carry out a full review of the leasing and licence arrangement for Council owned properties;*
- 6. The budget allocation for plant be internally restricted and a plant management committee be established to review the plant replacement programme;*
- 7. Seek a meeting with Schools Infrastructure New South Wales to discuss the project timeline; and appoint the Mayor and Cr Tuckerman to the project group; and*
- 8. Begin the process of reviewing the rating structure for the Hilltops Council after 1 July 2019.*

Councillors: Horton/Manchester

18/74 – STAFFING COMPLEMENTS AT SOUTHERN (HARDEN) AND EASTERN (BOOROWA) OFFICES

18/116 RESOLVED:

That Council receive and note the report on the Southern and Eastern Offices.

Councillors: Manchester/Tuckerman

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18/75 – STRONGER COMMUNITIES AND STRONGER COUNTRY COMMUNITIES PROJECTS UPDATE

18/117 RESOLVED:

That Council; receive and note the progress report on the Stronger Communities projects and the Stronger Country Communities projects.

Councillors: O'Connor/Manchester

18/76 – SECTION 355 COMMITTEE PROPOSED CHANGES

18/118 RESOLVED: That Council;

- 1. Add Kerrie Provan to the Harden VIC Section 355 Committee;*
- 2. Add Amanda Bourlet to the Jugiong Advancement Group Section 355 Committee;*
- 3. Add the "Running of Events subject to gaining necessary approvals/consents from Council and/or other statutory authorities." to all of the Section 355 Committee schedules; and*
- 4. Section 355 Constitution and Instrument of Delegation be endorsed*

Councillors: Manchester/Roles

18/77 – BURRANGONG CREEK BEAUTIFICATION AND CONNECTIVITY PROJECT PLAN

18/119 RESOLVED: That Council;

- 1. endorse the Preliminary Burrangong Creek Project Plan to be placed on public exhibition calling for submissions for 28 days;*
- 2. if there are substantial changes proposed for any reasons, a report be submitted to Council for consideration detailing the public exhibition outcomes and with further recommendations regarding adoption; and*
- 3. if there are no submissions received proposing changes, or there are no changes proposed for any other reasons, Council adopt the Preliminary Burrangong Creek Project Plan.*

Councillors: Walker/Roles

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18/78 - FLEXIBLE CARE REQUEST TO UTILISE EXTRA STORAGE SPACE AT THE TRINITY CENTRE HARDEN

18/120 RESOLVED: That Council;

- 1. approve in principle Flexible Care taking over the remainder of the shared storage area at the Trinity Centre Harden and relocating their infrastructure there once the RFS have relocated to their new premises; and*
- 2. Flexible Care undertake due diligence with regard to any consents it may need to obtain to facilitate the move.*

Councillors: Horton/O'Connor

18/79 - COUNCILLOR REPRESENTATIVE ON THE NSW PUBLIC LIBRARIES ASSOCIATION

18/121 RESOLVED:

That Council appoint Councillor Roles as representative to the New South Wales Public Libraries Association.

Councillors: O'Connor/Tuckerman

18/80 - CASH AND INVESTMENTS AS AT 30 APRIL 2018

18/122 RESOLVED:

That the Statement of cash and investments as at 30 April 2018 be received.

Councillors: Horton/Manchester

18/81 - QUARTERLY BUDGET REVIEW STATEMENT (QBR)

18/123 RESOLVED:

- 1. That the March quarterly budget review be received and noted; and*
- 2. That the budget recommendations detailed within the March quarterly budget review be adopted.*

Councillors: Wallace/Walker

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18/82 – 2018/DA-00072 – TEMPORARY AGED CARE FACILITY – 61 CAMPBELL STREET, YOUNG

18/124 RESOLVED:

That Council; grant an exemption to McAuley Property from payment of the s7.12A contribution, in relation to development application 2018/DA-00072.

Councillors: Manchester/Walker

18/83 – DEVELOPMENT APPLICATION STATISTICS FOR APRIL 2018

18/125 RESOLVED: That Council;

- 1. receive and note the status and processing times for development applications, as at 30 April 2018; and*
- 2. Advocate to State Government Department Ministers on the impact on time lags on Development Applications.*

Councillors: Tuckerman/Wallace

18/84 – FOOD PREMISES INSPECTION PROGRAM – SCORES ON DOORS

18/126 RESOLVED: That Council;

- 1. Council adopts the 'Scores on Doors' program for its food businesses; and*
- 2. Council's Environmental Health staff, implements the 'Scores on Doors' program commencing 1 July 2018.*

Councillors: Horton/O'Connor

18/85 – LOCAL ENVIRONMENTAL PLAN PROCESSES AND TIMEFRAMES

18/127 RESOLVED:

That Council; note the outline, process and indicative timelines for planning proposals (LEP amendments) and the comprehensive Hilltops LEP.

Councillors: O'Connor/Tuckerman

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18/86 – YOUNG SWIMMING POOL: SCOPE REVIEW

18/128 RESOLVED:

That Council; be presented with an overview of the current status of the Young Swimming Pool Complex project at the workshop to be held on Wednesday, 30 May 2018.

Councillors: Horton/Manchester

18/87 - JUGIONG VILLAGE SEWERAGE AUGMENTATION OPTIONS STUDY

18/129 RESOLVED:

That Council; considers the outcome of the option's study for future adoption and implementation.

Councillors: Walker/Horton

18/88 – JUGIONG PARK SEPTIC OVERFLOW

18/130 RESOLVED:

That Council receive and note the report.

Councillors: O'Connor/Stadtmiller

18/89 – HILLTOPS WORKS REPORT

18/131 RESOLVED:

That Council; receive and note the information provided on works completed and works planned.

Councillors: Manchester/Horton

18/90 - ACTION SUMMARY REPORT

18/132 RESOLVED: That Council;

- 1. note the status of Council resolutions from the Action Plan; and*
- 2. endorse the removal of completed items from the Action Plan*

Councillors: Manchester/O'Connor

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18/133 RESOLVED:

That Council; Invites the Minister of Local Government and Deputy Premier to the Hilltops to present the complexity of transition issues and advocate for transition deficit to be funded; and if unable to attend arrange for a meeting to be held in Sydney.

Councillors: Tuckerman/O'Connor

CORRESPONDENCE FOR ATTENTION

ACTION

Nil

18/134 RESOLVED:

That the balance of correspondence be noted.

Councillors: Horton/Walker

COUNCIL COMMITTEE REPORTS

18/91 – MINUTES FROM SECTION 355 COMMITTEES

18/135 RESOLVED: *That Council endorse;*

- 1. the Executive of the Boorowa Community Garden Committee 2018:*

<i>* Chair</i>	<i>Steve Moss</i>
<i>* Deputy Chair</i>	<i>Stephen Pescud</i>
<i>* Secretary</i>	<i>David Evans</i>
<i>* Treasurer</i>	<i>Ros Gibson</i>
<i>* Men's Den Liaison</i>	<i>Bill Gordon</i>

and

- 2. Schedule to Hilltops Council Section 355 Committee Standard Constitution.*

Councillors: Tuckerman/O'Connor

Acting General Manager

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18/92 – REGIONAL WEEDS COMMITTEE RECOMMENDATION ON WEEDS MANAGEMENT FOR SUBDIVISIONS

18/136 RESOLVED:

That Council; introduce a standard condition on rural subdivisions that requires the developer to obtain a weeds inspection certificate prior to the release of the subdivision certificate.

Councillors: Wallace/Tuckerman

18/93 – REGIONAL WEEDS COMMITTEE RECOMMENDATION ON THE SPLIT OF ASSETS OF THE FORMER SOUTHERN SLOPES NOXIOUS PLANTS AUTHORITY (SSNPA)

18/137 RESOLVED:

That Council; authorise the Director Sustainable Growth and the Finance Manager to liaise with the delegate of Yass Valley Council regarding the split of assets as outlined in this report.

Councillors: Horton/O'Connor

18/138 RESOLVED:

That the balance of the committee reports be noted.

Councillors: Tuckerman/O'Connor

ACTING GENERAL MANAGER'S LATE REPORT

18/100 – EASY TO DO BUSINESS INITIATIVE

Matter not to be discussed tonight. Information to be provided to 27 June 2018, meeting of Council.

Acting General Manager

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HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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CLOSED COUNCIL

18/94 – EXCLUSION OF THE PRESS AND PUBLIC

18/139 RESOLVED:

1. *That Council resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting.*
2. *That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.*
3. *That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.*

Councillors: O'Connor/Horton

5 Minute break – meeting recommences at 7.27pm

ITEM 1: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

ITEM 2: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

Acting General Manager

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ITEM 3: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

ITEM 4: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

ITEM 5: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

ACTING GENERAL MANAGER'S CLOSED COUNCIL – LATE REPORT

18/140 RESOLVED:

That Council; accept the Acting General Manager's late report - Item: 18/101 – General Manager's Recruitment – in Closed Council.

Councillors: Manchester/Horton

Acting General Manager

Mayor

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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18/95 - OPTION TO BUY PART OF A SITE FOR PUBLIC OPEN SPACE

18/141 RESOLVED: That Council;

- 1. Note the report;*
- 2. Enter into an option to purchase agreement on the site identified in the report; and*
- 3. That the General Manager (or delegate) and the Mayor be delegated to finalise the necessary documentation for the option to buy.*

Councillors: Wallace/Horton

18/96 – UPDATE ON NEGOTIATIONS WITH KRUGER MEDICAL CENTRE

18/142 RESOLVED:

That Council; note the report.

Councillors: Manchester/O'Connor

18/97 – TERMINATION OF LEASE AT HARDEN AND RELEASE OF MORTGAGE

18/143 RESOLVED: That Council;

- 1. Approve the discharge of the second mortgage over Lot 731 DP 257015, subject to the proceeds of \$26,501.46 from the sale of this property by 31 May 2018, being paid to Council to discharge the Lease of Jack Ward Drive, Harden;*
- 2. Apply the interest rate of 7% per annum as set out in the Deed of Option to any lease instalments that remain outstanding after 31 May 2018;*
- 3. Subject to the outstanding Lease instalments, together with any arrears being paid in full, approve the transfer of land and buildings at Jack Ward Drive, Harden*
- 4. Recover all costs associated with the discharge of mortgage and transfer of land title from the purchasers; and*
- 5. Authorise the Mayor and General Manager to execute all legal documents on behalf of Council including affixing the Hilltops Council seal.*

Councillors: Manchester/O'Connor

Acting General Manager

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18/98 – TENDER FOR PLAYGROUNDS UPGRADE - (RFT 372 of 2018 Hilltops Playground Upgrade)

18/144 RESOLVED:

That Council; defer the recommendation to 27 June 2018 Council meeting.

Wallace/Stadtmitter

18/99 – STORMWATER UPGRADE SCHEME FOR THE TOWN OF YOUNG

18/145 RESOLVED:

That Council; approve the implementation of the Stormwater upgrade scheme for the town of Young.

Councillors: Walker/Roles

Staff leave the room at 7.53pm

18/101 – GENERAL MANAGER'S RECRUITMENT

18/146 RESOLVED: That Council;

- 1. accept the offer from Local Government Solutions at an estimated final cost of \$45,000; and*
- 2. form a Selection Committee consisting of the Mayor, Deputy Mayor and Councillors - Manchester; Horton; O'Connor; Roles; Tuckerman and an independent (Chair of the Audit Committee -nominated).*

Councillors: Tuckerman/Wallace

18/147 RESOLVED:

That Council move out of closed meeting.

Councillors: Tuckerman/Horton

NEXT MEETING

The next ordinary meeting of Council is scheduled to be on Wednesday, 27 June 2018, Harden Chambers, commencing at 5.30pm.

TERMINATION

There being no further business the meeting closed 8.10pm.

Acting General Manager

Mayor