

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

26 April 2017, commencing at 5.30 PM

Held in the Hilltops Council, Boorowa Chamber, 6-8 Market Street, Boorowa

## ATTENDANCE

Administrator W Tuckerman

## STAFF

A McMahon General Manager  
L Furness Executive Director Corporate and Community  
J Jordan Chief Financial Officer  
D Wymer Director Infrastructure Services  
S Langman Director Sustainable Growth

## APOLOGIES

Nil

## PUBLIC FORUM

Nil

## SYMPATHY EXPRESSIONS

*17/70 RESOLVED:*

*That Council staff and members of the public be upstanding for a minute silence to express our sympathy on the passing of;*

*Michael Gerald Coombes; John Banks; Norman Roy Geppert; Nancy Wood; Ramon Elton Brown (Ray); Geoffrey Hughes Pawson; Judith Ann Collins; Jean Levett; Brian Sullivan; Donald Andrew McWhinney; Esma Fay Taylor; Sunnie Mereana Puelleine; Lily Winifred Hall (Win); Frederick Victor Douglass; Ernest John Thomas; Stewart Scott Thomson; Ronald Campbell; Michael Gersbach*

*Moved and declared carried by: Administrator W Tuckerman*

## CONFIRMATION OF MINUTES

*17/71 RESOLVED:*

*That the minutes of the Ordinary Meeting of Council held on 22 March 2017 be confirmed as a true and accurate record, with the following correction:*

*Local Traffic Committee Meeting Minutes - 14 March 2017*

*Item 17/02 - No. 6 to read - Council to advertise all temporary road closures.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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Administrator

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## BUSINESS ARISING – MINUTES

Noted in the General Manager - Action Report

## DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Administrator Wendy Tuckerman declared no pecuniary or conflict of interest.

*17/72 RESOLVED:*

*That the Administrator Report be noted*

*Moved and declared carried by: Administrator W Tuckerman*

## GENERAL MANAGERS REPORT

### 17/44 – DRAFT OPERATIONAL PLAN AND BUDGET

*17/73 RESOLVED:*

*That Council endorse the draft Hilltops Council 2017-2018 Operational Plan and Budget for public exhibition for a period of 28 days, noting the minor changes as tabled at the Council Meeting.*

*Moved and declared carried by: Administrator W Tuckerman*

### 17/45 – DRAFT DISABILITY INCLUSION ACTION PLAN

*17/74 RESOLVED: That Council;*

- 1. Place the draft Disability Inclusion Action Plan, noting the changes as tabled at the Council Meeting, on exhibition for a period of no less than 28 days from 1 May until 31 May 2017, on Council's website, administration offices and libraries;*
- 2. Advertise and exhibit the draft Disability Inclusion Action Plan; throughout the Hilltops Council area;*
- 3. Draft a media release advising that the draft Disability Inclusion Action Plan is on exhibition, the dates, where it can be viewed and how feedback can be provided;*
- 4. Request members of the Healthy Shires and Access Committees to circulate information about the exhibition of the draft Disability Inclusion Action Plan through their organisations, networks and communities; and*
- 5. all other previously engaged stakeholders be provided with a copy of the draft Disability Inclusion Action Plan for review and comment.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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## 17/46 – ENDORSEMENT OF COMMUNITY MEMBERS TO THE LIGHT HORSE MEMORIAL PLAN OF MANAGEMENT COMMUNITY REFERENCE GROUP

*17/75 RESOLVED: That Council;*

*1) Appoint the following members to the Hilltops Council Light Horse Memorial Community Reference Group;*

- Rhys Gray*
- Michael Baldry*
- Darren Sargent*
- Lorraine Brown*
- Chris Manchester*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/47 – GRANT PAYMENT UNDER COUNTRY TOWNS WATER SUPPLY AND SEWERAGE PROGRAM

*17/76 RESOLVED: That Council;*

- 1. Commit to DPI Water that Councils Integrated Water Cycle Management Strategy will be completed by December 2017 noting the project is currently well advanced and a contractual arrangement has been formalised with Public Works Advisory (as consultant) to deliver the IWCM;*
- 2. Commit to DPI Water that Council will achieve best practice pricing requirements commencing 30 June 2018, based on adopting the financial models included as part of the Integrated Water Cycle Management Strategy currently being developed;*
- 3. Endorse the recommended actions included in this report to achieve deemed compliance with DPI Water requirements by 30 June 2018; and*
- 4. Note that based on current proposed fees and charges for the 2017/18 year; Council is anticipating a 70:30 split between usage and access revenue for residential water in the Young area.*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/48 – ALCOHOL AND OTHER DRUGS POLICY

*17/77 RESOLVED:*

*That Council, adopt the Alcohol and Other Drugs Policy content.*

*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

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## 17/49 – BOOROWA FLOOD STUDY

**17/78 RESOLVED:**

*That Council, receive and note the Final Boorowa Flood Study as tabled and available on Council's website.*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/50 – ACTION SUMMARY REPORT

**17/79 RESOLVED:** *That Council;*

- 1. note the status of Council resolutions from the Action Plan;*
- 2. endorse the removal of completed items from the Action Plan; and*
- 3. removal of the following due to completion:*
  - 16/176 - Emulsion Tank - Boorowa Depot*
  - 16/230 - Young Cemetery Master Plan*
  - 17/33 - Traffic Committee Minutes - January 2017*
  - 17/44 - Tender Bituminous Materials*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/51 – CASH AND INVESTMENTS AS AT 31 MARCH 2017

**17/80 RESOLVED:**

*That the Statement of cash and investments as at 31 March 2017 be received.*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/52 – CUNNINGAR GRAIN TERMINAL RAIL SIDING DEVELOPMENT (DA 2016-048) - SECTION 94A CONTRIBUTION

**17/81 RESOLVED:** *that Council;*

- 1. refuse the request from GrainCorp Ltd to waive the S94A Contributions payable in relation to the Cunningar grain terminal rail siding development (D/A 2016-048); and*
- 2. develop a road works cost sharing plan with GrainCorp Ltd with Council contributions to be considered at a future quarterly budget review.*

*Moved and declared carried by: Administrator W Tuckerman*

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General Manager

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17/53 – DEVELOPMENT APPLICATION 2016-035 FOR A SUBDIVISION (BOUNDARY ADJUSTMENT) OF LOT 1 DP848142 and Lot 1 DP221020, RUGBY ROAD, BOOROWA.

17/82 RESOLVED: *That Council;*

1. *APPROVE development application no. 035/2016 for the subdivision (boundary adjustment) of Lot 1 DP848142 and Lot 1 DP221020, Rugby Road, Boorowa, subject to the conditions below:*

1 *The development shall be generally in accordance with development application number 035-2016 submitted by the applicant on 4 October 2016 and be in accordance with the supporting documentation submitted with that application, including, but not limited to, the following:*

<i>Reference No.</i>	<i>Revision/ Issue</i>	<i>Name of Plan</i>	<i>Date</i>
<i>Drawings prepared by CPC Land Development Consultants Pty Ltd.</i>			
<i>160009-1</i>	<i>A</i>	<i>Proposed plan of subdivision</i>	<i>29/9/2016</i>
<i>Statement of Environmental Effects prepared by the applicant and dated 28/9/2016.</i>			

*as modified by any conditions of this consent.*

## **SUBDIVISION**

### *Power*

2 *Written confirmation shall be submitted to Council from the energy provider, stating that power has been provided to the subdivision, to its requirement and satisfaction.*

### *Water*

3 *A water connection shall be provided to new Lot 1, or evidence provided that satisfactory arrangements have been made to have water services available when required.*

### *Sewer*

4 *A sewer connection shall be provided to new Lot 1, or evidence provided that satisfactory arrangements have been made to have sewer services available when required.*

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## ACCESS

### *Roads and Maritime Services conditions*

- 5 *Vehicular access to proposed Lots 1 & 2 shall be via the proposed shared driveway to Rugby Road (MR248). The shared driveway shall be constructed as one driveway within the road reserve and to provide for 2 way vehicular movement with a maximum width of 6 metres. Splitting of the shared driveway is to occur within the proposed allotments and will require the creation of rights of carriageway to allow for continued legal access.*
- 6 *Any driveway to Rugby Road is to be located and the roadside maintained so as to provide the required Safe Intersection Sight Distance (SISD) in either direction along Rugby Road in accordance with the Austroads Guide to Road Design as amended by the Roads and Maritime Services supplements for the posted speed limit.*
- 7 *As a minimum, any driveway to Rugby Road shall be constructed as a "Rural Property Access" type treatment in accordance with the Austroads Guide to Road Design as amended by the Roads and Maritime Services supplements. The driveway shall be constructed perpendicular (or at an angle of not less than 70 degrees) to the carriageway of Rugby Road.*
- 8 *The access driveway from Rugby Road shall be sealed for at least 10m from the edge of seal of the carriageway in accordance with the Austroads Guide to Road Design. To minimise the ongoing maintenance of the driveway, which is the responsibility of the landowner, consideration should be given to extending the seal to the property boundary.*
- 9 *Any entry gate to the subject site from Rugby Road shall be located at least 30m from the edge of seal of the carriageway or at the property boundary whichever is the greater. This is to allow for the standing of large vehicles when gates are to be opened.*
- 10 *Vehicular and pedestrian access directly to Rugby Road is denied for all proposed allotments other than via the approved driveway. A restrictive covenant to this effect is to be created, with the Council empowered to uplift, over each of these proposed allotments.*
- 11 *Any redundant driveway or gates to Rugby Road shall be removed. Any damage or disturbance to the road reserve is to be restored to match surrounding landform in accordance with Council requirements.*

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- 12 *The driveway is to be designed and constructed so as not to interfere with the capacity of the current roadside drainage network and to prevent water from proceeding onto, or ponding within, the carriageway of Rugby Road. Any culvert proposed to be located within the clear zone of the carriageway for the posted speed zone is to be constructed with a traversable type headwall.*
- 13 *As Rugby Road is a classified road any works within the road reserve requires concurrence from Roads and Maritime Services under section 138 of the Roads Act 1993 prior to commencement of any such works. The developer is responsible for all public utility adjustment/relocation works, necessitated by the development and as required by the various public utility authorities and/or their agents.*
- 14 *Works associated with the development shall be at no cost to Roads and Maritime Services.*

## *Carrying out works in the road reserve*

- 15 *Any construction works, including accesses, footpaths or the like, on public roads dedicated in the name of Hilltops Council or on Crown road reserves, require a road opening permit which will detail Council specifications for the proposed works.*
- 16 *A Traffic Control Plan (TCP) shall be prepared and submitted to Council for approval, prior to any works on the road reserve commencing. An accredited person shall develop the TCP and it shall contain their Certification Number and the date of issue.*

## *Standard of works to be carried out*

- 17 *All works stipulated in this approval shall be carried out and constructed in accordance with Council's Engineering Guidelines for Subdivision and Development.*
- 18 *All design, specifications and construction detailed in these conditions and in Council's guidelines shall be at full cost to the Developer, unless otherwise stated.*

## *Erosion Control*

- 19 *Erosion and sediment control measures shall be implemented in the road reserve prior to work commencing.*

## *Storage of materials*

- 20 *No materials, goods, etc, shall be placed in Council's road reserve during any construction of the access.*

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## *PRIOR TO THE RELEASE OF THE FINAL PLAN OF SUBDIVISION*

### *Final Plan of Subdivision*

- 21 *Upon completion of the requirements stipulated in the conditions of consent, the applicant shall submit a final plan of subdivision (and seven copies), to Council, suitable for registration at the NSW Land and Property Information, for Council's certification.*

### *Subdivision certificate*

- 22 *A Subdivision Certificate and linen plan will not be released until such time as the requirements of the conditions of this consent have been carried out.*

### *Restrictions as to user*

- 23 *A restriction as to user under the Conveyancing Act, 1919 shall be created, ensuring rights of access and/or carriageway over new Lot 2 to new Lot 1 as shown on the approved plan.*
- 24 *A restriction as to user under the Conveyancing Act, 1919 shall be created over Lots 1 and 2, to the effect that vehicular and pedestrian access directly to Rugby Road is denied for all future allotments other than via the approved driveway. Hilltops Council shall be nominated as the authority with the power to vary or waive the restriction.*
- 25 *Easements shall be provided over all services (water, sewer, drainage, power, etc) to the satisfaction of the relevant authority, and wherever Council deems necessary to allow unrestricted access to the services.*
- 26 *Prior to the release of a subdivision certificate, the person having the benefit of this consent shall provide to Council for agreement and signature, legally prepared instruments providing for the restrictions as to user required by Conditions 23 and 24 of this consent.*
- 27 *Prior to the release of a subdivision certificate, the person having the benefit of this consent shall provide written evidence to Council of the lodgement for registration with the NSW Land and Property Information, of the dedication of Lot 3 DP914451 as a public road.*

*Moved and declared carried by: Administrator W Tuckerman*

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## 17/54 – DA009/2017: COMMUNITY FACILITY (BOOROWA MEN'S DEN)

### 17/83 RESOLVED:

*That Council, approves Development Application DA009/2017 on Lot 1 DP327058 and Lot 74 DP2493, 'Boorowa Showground' Ballyryan Road, Boorowa for a community facility (Boorowa Men's Den), subject to the following conditions of consent:*

### APPROVED DEVELOPMENT

- 1. The development shall be generally in accordance with Development Application number DA009-2017 submitted by the Applicant on 17 March 2017 and be in accordance with the supporting documentation submitted with that application, including, but not limited to, the following:*

<i>Drawings prepared by Fairdinkum Sheds</i>			
<i>Job No.</i>	<i>Drawing No.</i>	<i>Name of Plan</i>	<i>Date</i>
<i>MAST29570</i>	<i>1</i>	<i>Floor Plan Shed</i>	<i>24/2/2017</i>
<i>MAST29570</i>	<i>6</i>	<i>Elevation Plan Shed</i>	<i>24/2/2017</i>
<i>MAST27781</i>	<i>-</i>	<i>Floor Plan Workshop</i>	<i>24/2/2017</i>
<i>MAST27781</i>	<i>6</i>	<i>Elevation Plan Workshop</i>	<i>24/2/2017</i>
<i>Drawings prepared by Applicant</i>			
<i>Job No.</i>	<i>Drawing No.</i>	<i>Name of Plan</i>	<i>Date</i>
<i>-</i>	<i>-</i>	<i>Site Plan</i>	<i>Undated</i>
<ul style="list-style-type: none"><li><i>• Statement of Environmental Effects, undated</i></li></ul>			

*as modified by any conditions of this consent.*

- 2. No signage is approved as part of the development, no signs or advertising material (other than exempt development) shall be erected on the site without a subsequent Development Application being approved by Council.*
- 3. All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the Construction Certificate was made).*
- 4. A copy of the stamped approved plans and documentation must be kept onsite for the duration of site works and be made available upon request to either the Certifying Authority or an officer of the Council.*

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General Manager

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## *PRIOR TO COMMENCEMENT OF WORKS*

5. *A Construction Certificate is required to be issued by the Principal Certifying Authority prior to the commencement of any works on site.*
6. *The person having the benefit of this consent must obtain all relevant approvals under the Local Government Act, 1993 to carry out sewerage work, stormwater drainage work and water supply work from Council prior to commencing such works and comply with any conditions of that permit.*
7. *A sign must be erected in a prominent position on any site on which building work is being carried out:*
  - a) *showing the name, address and telephone number of the principal certifying authority for the work, and*
  - b) *showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and*
  - c) *stating that unauthorised entry to the site is prohibited.*

*Any such sign is to be maintained while the building work is being carried out, but must be removed when the work has been completed.*

8. *No work must commence until:*
  - a) *a Principal Certifying Authority has been appointed. Where an Accredited Certifier is the appointed, Council must be notified within two (2) days of the appointment; and*
  - b) *a minimum of two (2) days written notice must be given to Council of the intention to commence work.*
9. *Erosion and sedimentation controls must be in place prior to the commencement of site works and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by Council and/or as directed by Council Officers. These requirements shall be in accordance with latest publication of Managing Urban Stormwater – Soils and Construction produced by Landcom.*

## *DURING WORKS*

10. *Building activities and excavation work involving the use of electric or pneumatic tools or other noisy operations shall be carried out only between 7:00 am and 6:00 pm on weekdays and 8:00 am and 5:00 pm on Saturdays. No work on Sundays or Public Holidays is permitted.*

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General Manager

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11. *The development shall provide adequate on site vehicle parking for tradesmen, plant and equipment and the storage of materials at all times during works. No materials, goods, etc. shall be stored in the road reserve or roadway, unless associated with a separate approval under the Road Act, 1993.*
12. *The carrying out of work during the construction of the development shall be done in such a manner as to not to interfere with the amenity of the locality by reason of the emission of noise, vibration, dust, smell, fumes, smoke vapour, steam, soot, ash, waste water, waste products or grit, oil or otherwise.*
13. *All building rubbish and debris, including that which can be windblown, must be contained on site in a suitable container for disposal at a facility which is licenced to receive that material. The container shall be erected on the building site prior to work commencing and shall be maintained for the term of the construction to the completion of the development.*
14. *Any cut or fill on site must be appropriately graded, drained or retained and drained as necessary. All works must be carried out within the boundaries of the property and without effecting the structural integrity of fencing or neighbouring structures.*
15. *All plumbing and drainage work must be carried out by a licensed plumber and drainer in accordance with Australian Standard AS/NZS3500, the Plumbing Code of Australia and all roofed stormwater shall be discharged at least three (3) metres clear of any building, and maintained wholly within the boundaries of the allotment or discharged to Council's drainage infrastructure to the satisfaction of Council's Works Engineer – East.*
16. *Parking and manoeuvring areas and a minimum of two (2) car parking spaces and a disabled bay as shown on the approved site plan must be constructed to an all-weather standard, drained, and delineated in accordance with Australian Standard 2890.1:2004 Off Street Parking and Australian Standard AS2890.6:2009 Off-street parking for people with disabilities.*
17. *The existing significant trees required to be removed to accommodate the development must be offset by the planting of a minimum mix of six (6) native plant species either on Lot 1 DP327058 or along Ballyryan Road reserve to the satisfaction of Council.*
18. *All external lights must be operated and maintained in accordance with the Australian Standard AS4282:1997 Control of the Obtrusive Effects of*

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*Outdoor Lighting so as not to cause a nuisance or adverse impact on the amenity of the surrounding area or to motorists on nearby roads.*

19. *Any adjustment or augmentation of public utility services including water, electricity and telecommunications required as a result of the development must be at no cost to Council.*

## **PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE**

20. *An Occupation Certificate must be issued by the Principal Certifying Authority (PCA) prior to occupation or use of the development. When all work as indicated on the approved plans/specifications is completed, the person having the benefit of this consent shall notify the PCA to arrange for the issue of a Final Occupation Certificate.*
21. *Prior to the issue of an Occupation Certificate, the owner must submit to Council a final Fire Safety Certificate stating that each essential fire safety measure specified in the current Fire Safety Schedule for the building to which the certificate relates:
  - a) *has been assessed by a properly qualified person; and*
  - b) *was found, when it was assessed, to be capable of performing to a standard not less than that required by the current Fire Safety Schedule for the building.**

*Further, the assessment must be carried out within a period of three (3) months of the date on which the final Fire Safety certificate was issued. The owner of the building must forward a copy of the certificate to the New South Wales Fire Brigades and must prominently display a copy in the building.*

22. *All works required by this consent must be completed prior to the issue of a Final Occupation Certificate.*

## **GENERAL**

23. *The owner/operator must submit to Hilltops Council an Annual Fire Safety Statement, each twelve (12) months after the final Fire Safety Certificate is issued.*
24. *Waste storage bins, including any waste containers, must be effectively screened and located so as to be out of sight from any public road or place.*
25. *All chemicals and other liquids used in the workshop must be stored in suitable receptacles in an area that is bunded or has a spill containment system that will minimise the risk of pollution from liquid spills/leaks. Any bund walls and floors shall be constructed of impervious materials and*

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*shall be of sufficient size to contain 125% of the total volume of the stored products.*

26. *No injury must be caused to the amenity of the area by the emission of noise, smoke, smell, vibration, gases, vapours, odours, dust, particular matter, or other impurities which are a nuisance or injurious or dangerous or prejudicial to health, the exposure to view of any unsightly matter or otherwise.*

*Moved and declared carried by: Administrator W Tuckerman*

17/55 – APPLICATION TO AMEND DEVELOPMENT CONSENT NO. 017/2016 FOR SUBDIVISION (ONE INTO TWO LOTS), ALTERATIONS AND ADDITIONS TO THE EXISTING DWELLING AND A NEW DWELLING AT LOT 1 DP 15726, 28 DRY STREET, BOOROWA

*17/84 RESOLVED:*

*That Council agree to modify Development Consent No. 017/2016 by:*

- 1. Amending condition 25 and 45 to be reinstated as per the original consent; and*
- 2. Deleting conditions 21 and 41; and*
- 3. Inserting condition 25A as follows:*

*Prior to the release of an occupation certificate for the dwelling on new Lot 2, the person having the benefit of the consent shall provide an access to the new Lot 2 in accordance with conditions 25, 26, 27 and 29.*

*Moved and declared carried by: Administrator W Tuckerman*

17/56 – PROPOSED NAMING OF NEW ROAD, OFF BINALONG STREET, YOUNG

*17/85 RESOLVED: That Council;*

- 1. agree to the proposal to name the cul-de-sac created by the subdivision of Lot 101 DP 1219636, 60 Binalong Street, Young Francis Place and proceed to advertise the proposal; and*
- 2. Provided no submissions are received in response to the advertising of the proposal, Council proceed with to name the cul-de-sac Francis Place.*

*Moved and declared carried by: Administrator W Tuckerman*

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## 17/57 – DEVELOPMENT APPLICATION STATISTICS FOR MARCH 2017

**17/86 RESOLVED:**

*That Council, receive and note the status and processing times for development applications, as at 31 March 2017.*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/58 – YOUNG CULTURAL INFRASTRUCTURE MASTERPLAN: YOUNG TOWN HALL PROPOSED WORKS

**17/87 RESOLVED:**

*That Council reallocate the funds allocated toward the following projects:*

- *Young Town Hall Upgrade \$20,000*
- *Southern Cross Hall - Cultural Centre \$20,000*
- *Southern Cross Hall \$80,750*

*In the 2016/17 Operational Plan, the Young Town Hall Upgrade program as detailed in the Young Cultural Infrastructure Masterplan:*

<i>1. Acoustic treatment stage roof and ceiling; roof treatment</i>	<i>Previous quotation for required works \$20,000</i>
<i>2. Refinish stage floor to suit touring productions and a greater variety of performances Recommendation: install new board flooring and finish</i>	<i>Opinion of probable cost \$20,000</i>
<i>3. Acoustic seal between dressing room and stage Recommendation: Install acoustic wall linings to dressing room and acoustic seals to doors</i>	<i>Opinion of probable cost \$20,000</i>
<i>4. Improve acoustics in auditorium Recommendation: Engage Acoustic Engineer. design and construct purpose built auditorium acoustic ceiling</i>	<i>Opinion of probable cost \$50,000</i>

*Moved and declared carried by: Administrator W Tuckerman*

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## 17/59 – ESTABLISHMENT OF ALCOHOL FREE ZONES HARDEN MURRUMBURRAH

*17/88 That Council;*

- 1. renew the Alcohol Free Zones in accordance with section 644(B)(4) of the Local Government Act 1993 for the townships of Harden and Murrumburrah currently signposted and as shown hatched on the map attached to this report;*
- 2. approve of this extension for the maximum permissible time, being three (3) years to the 21 May 2020;*
- 3. Council amend its signage by a suitably inscribed transfer or replacement signage, which shall be fitted to the existing signage system; and*
- 4. confirms its decision in writing to the Local Area Command and the Harden Police, as well as place a public notice in the newspaper to this effect.*

*Moved and declared carried by: Administrator W Tuckerman*

## 17/60 – PROPOSED DOG PARK - JACK HOWARD RESERVE YOUNG

*17/89 RESOLVED: That Council;*

- 1. Amend the Plan of Management (POM) for Jack Howard Reserve to include the proposed use of a dog off leash enclosure; and*
- 2. Advertise the amended POM for the statutory period.*

*Moved and declared carried by: Administrator W Tuckerman*

Director of Sustainable Growth - Declaration of Interest declared - left the room at 6.13pm

## 17/61 – ROCKDALE ROAD

*17/90 RESOLVED:*

*That Council complete the bitumen sealing of Rockdale Road from Milvale Road to the Joint Emergency Facility in the current years works program.*

*Moved and declared carried by: Administrator W Tuckerman*

Director of Sustainable Growth - returns to the room at 6.18pm

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General Manager

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Administrator

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

26 April 2017, commencing at 5.30 PM

Held in the Hilltops Council, Boorowa Chamber, 6-8 Market Street, Boorowa

## 17/62 – RAIL CROSSING INTERFACE AGREEMENT

*17/91 RESOLVED:*

*That Council, delegate the General Manager to sign the Rail Crossing Interface Agreement between John Holland Rail, NSW Roads and Maritime Services and Hilltops Council for the non-operational lines in the Hilltops Council area; after consultation with the Administrator.*

*Moved and declared carried by: Administrator W Tuckerman*

## CORRESPONDENCE FOR ATTENTION

*17/92 RESOLVED:*

*That the balance of correspondence be noted.*

*Moved and declared carried by: Administrator W Tuckerman*

## COUNCIL COMMITTEE REPORTS

◆ Implementation Advisory Group Meeting Minutes - 12 April 2017

*17/93 RESOLVED: That Council endorses;*

- 1. The minutes of the Local Representative Committee meetings of Young, Harden and Boorowa;*
- 2. That Hilltops Council write to the Australian Electoral Commission, regarding the closure of Frogmore and Reids Flat polling stations. Due to the remote location of both villages, Frogmore should remain open as a polling station;*
- 3. That correspondence be drafted to the applicants stating that Council does not allocate \$420 to the Harden Murrumburrah Men's Shed, as the grant funds available from the Harden Community Initiatives Fund are expended;*
- 4. That Council does not waive the Section 94A contribution fee and that the Acting General Manager and the Administrator meet with GrainCorp;*
- 5. That Hilltops Council, does not waive the development charges for work proposed at the Bribbaree Showgrounds.*

*Moved and declared carried by: Administrator W Tuckerman*

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\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Administrator



# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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◆ Hilltops Access Committee Meeting Minutes - 12 April 2017

*17/94 RESOLVED: That Council endorses;*

- 1. The development of a policy/standard for the application of urban house numbers;*
- 2. Develop a phased implementation plan for the Hilltops Local Government Area; and*
- 3. Apply funds previously allocated by the former Young and Harden Councils to engage a contractor to carry out the implementation plan.*

*Moved and declared carried by: Administrator W Tuckerman*

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◆ Red Hill Reserve Committee Meeting Minutes - 16 March 2017

*17/95 RESOLVED: That Council endorses;*

*Item 16/09:*

- 1. That 2 signs be erected on the corner of Pudman and Ford Street and Queen Street, signs and posts to the value of \$814.44, funded from the Life and Signs Project for the Red Hill Reserve, Plan of Management.*

*Moved and declared carried by: Administrator W Tuckerman*

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◆ National Cherry Festival Committee Annual General Meeting Minutes - 8 February 2017

*17/96 RESOLVED: That Council endorses;*

*Item 17/04:*

- 1. Caitlin Muller-Sheehan as President/Chairperson of the National Cherry Festival Committee for 2017;*
- 2. Hilltops Council staff coordinate Secretary and Treasurer roles*

*Item 17/05:*

- 1. Subcommittees of the National Cherry Festival Committee 2017*
    - Street Parade Coordinator*
    - Cherry Queen Competition Coordinator*
    - Cherry Blossom Long Lazy Lunch Committee*
    - 70<sup>th</sup> National Cherry Festival Committee*
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*Moved and declared carried by: Administrator W Tuckerman*

\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Administrator

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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**17/97 RESOLVED:**

*That the balance of the committee reports be noted.*

*Moved and declared carried by: Administrator W Tuckerman*

## CLOSED COUNCIL

### 17/63 – EXCLUSION OF THE PRESS AND PUBLIC

**17/98 RESOLVED:**

- 1. That Council resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting.*
- 2. That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.*
- 3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.*

*Moved and declared carried by: Administrator W Tuckerman*

#### **ITEM 1: COMMERCIAL MATTER**

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

#### **ITEM 2: COMMERCIAL MATTER**

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

\_\_\_\_\_  
General Manager

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Administrator

# HILLTOPS COUNCIL ORDINARY MEETING MINUTES

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## GENERAL MANAGER'S CLOSED REPORTS

### 17/64 – TENDER 314 OF 2017, SUPPLY AND DELIVERY OF ONE (1) PRIME MOVER

*17/99 RESOLVED: That Council;*

- 1. accept the quotation of Wagga Motors for the supply and delivery of one Mack Granite 500, in the amount of \$218,782.83 inclusive of GST (\$198,893.48 ex GST); and*
- 2. accept the quotation of Wagga Motors for the trade of Council Plant No. 3, Mack Fleetliner CH in the amount of \$45,100.00 inclusive of GST, (\$41,000.00 ex GST).*

*Moved and declared carried by: Administrator W Tuckerman*

### 17/65 – TENDER 313 OF 2017: PROPOSED CONSTRUCTION OF FACILITIES AT HALL BROTHERS OVAL

*17/100 RESOLVED:*

*That Council accept the tender of Everdell Construction Pty Ltd of \$516,507.43 ex GST (\$568,048.17 incl GST) for the construction of the new amenities at Hall Brothers Oval.*

*Moved and declared carried by: Administrator W Tuckerman*

*17/101 RESOLVED:*

*That Council move out of closed.*

*Moved and declared carried by: Administrator W Tuckerman*

### NEXT MEETING

The next meeting of Council is scheduled to be on Wednesday, 24 May 2017, commencing at 5.30pm.

### TERMINATION

There being no further business the meeting closed 6.35pm

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General Manager

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Administrator