

HILLTOPS COUNCIL ORDINARY MEETING MINUTES

29 January 2020, commencing at 4.32pm

Held in the Hilltops Council, Young Chamber 189 Boorowa Street, Young

ATTENDANCE

Mayor Cr Brian Ingram

COUNCILLORS

Gregory Armstrong
Tony Flanery
John Horton
Christopher Manchester
Rita O' Connor
Margaret Roles
Wendy Tuckerman
John Walker
Matthew Stadtmiller
Antony Wallace

STAFF

D Rowland	Acting General Manager
J Osland	Director Infrastructure
J Hughes	Director Strategy and Organisational Performance

APOLOGIES

Nil

PUBLIC FORUM

Nil

5. SYMPATHY EXPRESSIONS

That staff and members of the public be upstanding for a minutes' silence to express our sympathy on the passing of;

Heather Cassells; Peter Gregory; Peter Berry; Terence McGrath; Coral Jean Hennock; Patricia Tubey; June Hutchinson; Vivian Eldridge; Phillip Burrows; Betty Luckie; Kay Gill Robert Wilson; Gordon Dowling; Rosemary Carnley; Yvonne Roberts; Kenneth Edwards Gwenneth Whybrow; Peter Steinke; Mark Dunne; David Todd; Michael Johnston; Janice Smith; Burton Laundess; Jacqueline Knight

Moved: Mayor Brian Ingram

6. CONFIRMATION OF MINUTES

6.1 – 20/01 – CONFIRMATION MINUTES HILLTOPS COUNCIL ORDINARY MEETING
18 DECEMBER 2019

20/01 RESOLVED:

That Council:

*(a) Confirm the Minutes from the Hilltops Council Ordinary Meeting dated
18 December 2019 as a true and accurate record.*

Councillors: Horton/Manchester

Unanimous

Acting General Manager

Mayor

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6.2 – 20/02 – CONFIRMATION OF MINUTES HILLTOPS COUNCIL EXTRAORDINARY MEETING 15 JANUARY 2020

20/02 RESOLVED:

That Council:

- (a) Confirm the Minutes from the Hilltops Council Extraordinary Meeting dated 15 January 2020 as a true and accurate record.*

Councillors: Manchester/Horton Unanimous

7. DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Nil

8. MAYORAL MINUTE(S)

Confidential Closed Report

20/03 RESOLVED:

That Council:

- (a) Resolve to appoint the General Manager for Hilltops Council; and
(b) The process to be dealt with in Closed Council.*

Moved: Mayor Brian Ingram Unanimous

9. MAYORAL REPORTS

9.1 – 20/03 – MAYORAL REPORT JANUARY 2020

20/04 RESOLVED:

That Council:

- (a) Receive and note the Mayors engagements, January 2020.*

ENGAGEMENT DATES

19 December	Young High School Library Project Meeting
20 December	Video blog post Council Meeting
7 January	Meetings with community members in Boorowa and Harden
15 January	General Manager recruitment (round one interviews)
15 January	Hilltops Council Extraordinary Meeting, Young Chambers
16 January	Opening of water pipeline in Bribbaree
18 January	Attended Rotary drought relief function at Clifton House
19 January	Attended Children's Festival organised by the Young Baha'i group
20 January	Meeting with Community Transport Officers
20 January	Meeting at Young Showground
21 January	Unveiling of Young Walk of Fame sign
21 January	LEP Working Group
26 January	Australia Day Presentations and Citizenship Ceremony
29 January	Hilltops Council Ordinary Meeting, Young Chambers

Councillors: Manchester/O'Connor Unanimous

Acting General Manager

Mayor

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10. COUNCILLOR REPORTS

10.1 - 20/04 - COUNCILLOR – MEETINGS ATTENDED

20/05 RESOLVED:

(a) That the reports be read and noted.

Councillor John Horton

12 December Hilltops Council Christmas party - Boorowa
16 December Amenities official opening for Bowling Green and Community Hall - Bribbaree
17 December Police District Forum - Young
18 December New General Manager Recruitment Meeting - Harden
20 December Kite Festival de- briefing Committee Meeting - Harden
15 January Initial Interviews for new General Manager - Young
15 January Extraordinary Hilltops Council Meeting - Young
17 January Official Opening of Water Pipeline from Eurabba to Bribbaree - Bribbaree
21 January LEP Committee Meeting - Young
22 January Final interviews for new General Manager - Young
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Margaret Roles

18 December Hilltops Council Ordinary Meeting, Harden Chambers
20 December Hub Celebration
22 December Carol Festival Young Town Hall
11 January Cake Stall for Bushfire Fund Young
15 January General Manager Selection Panel -Young
15 January Extraordinary Councillor Meeting - Young
16 January Bribbaree Official Opening of Water Scheme
21 January LEP Working Committee
25 January Australia Day Dinner – Harden
26 January Australia Day Celebrations
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Antony Wallace

15 January Extraordinary Councillor Meeting - Young
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Matthew Stadtmiller

29 January Hilltops Council Young Chambers 8am and 1pm for Meetings
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Greg Armstrong

8 January Young Australia Day Meeting
15 January General Manager Recruitment Interviews -Young
15 January Extraordinary Councillor Meeting – Young
16 January Attended Opening of Bribbaree Water Supply
21 January LEP Working Committee Meeting
21 January Sporting Walk of Fame Presentation

Acting General Manager

Mayor

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26 January Australia Day Presentations and Celebrations
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Tony Flanery

15 January Extraordinary Hilltops Council Meeting – Young
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor John Walker

Meetings as minuted
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Christopher Manchester

Meetings as minuted
21 January LEP Working Committee Meeting
January 2 x Meetings with Acting General Manager – Kruger Medical Centre
15 January Extraordinary Councillor Meeting – Young
January Involved in Organisation Australia Day - Harden
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Rita O'Connor

15 January Extraordinary Councillor Meeting – Young
25 January Australia Day Ambassador Dinner
26 January Officiated at Australia Day Ceremony - Harden
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillor Wendy Tuckerman

Meetings as minuted
29 January Hilltops Council Ordinary Meeting, Young Chambers

Councillors: Wallace/Armstrong Unanimous

11. COMMUNITY RECOGNITION SCHEME

20/06 RESOLVED:

That Council;

- (a) Acknowledge Rural Fire Fighters in our zone and emergency service workers for the extraordinary job they have done in supporting our region and neighbours in our region. A letter to be forwarded to zone staff and volunteers; and*
- (b) Recognise all other emergency services including NSW Fire and Rescue, Police, ambulance and many other behind the scene teams of emergency workers.*

Councillors: Tuckerman/Walker

Acting General Manager

Mayor

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12. GENERAL MANAGER'S REPORT

12.1 - 20/05 – PREPARATION OF 2018-2019 FINANCIAL STATEMENTS

20/07 RESOLVED:

That Council:

- (a) Refer the Financial Statements for the period ending 30 June 2019 to audit in accordance with section 413(1) of the Local Government Act;*
- (b) Note that the financial statements have been prepared in accordance with;*
 - The Local Government Act 1993 (as amended) and the Regulations made there under*
 - The Australian Accounting Standard and professional pronouncements,*
 - The Local Government Code of Accounting Practice and Financial Reporting.*
- (c) Note that the financial statements present fairly the operating result and financial position and accord with Council's accounting and other records;*
- (d) Note that the Responsible Accounting Officer is not aware of any matter that would render the financial statements false or misleading in anyway;*
- (e) In accordance with section 413(2)c the Mayor, Deputy Mayor, General Manager and Responsible Accounting officer be authorised to sign the Statement by Members and Management of the financial statements; and*
- (f) That the General Manager be delegated authority to issue the financial statements to the Office of Local Government upon receipt of the auditors reports unless there are material changes to the financial statements arising from the audit.*

Councillors: Horton/Roles

Unanimous

12.2 -20/06 – CASH AND INVESTMENT REPORT

20/08 RESOLVED:

That Council:

- (a) Receive the Statement of cash and investments as at 31 December 2019.*

Councillors: Armstrong/Walker

Unanimous

12.3 - 20/07 – OUTSTANDING RATES AND CHARGES COLLECTION REPORT

20/09 RESOLVED:

That Council:

- (a) Council receive and note the report.*

Councillors: Walker/Manchester

Unanimous

Acting General Manager

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12.4 - 20/08 – DEVELOPMENT APPLICATION STATISTICS FOR DECEMBER 2019

20/10 RESOLVED:

That Council:

- (a) Receive and note the status and processing times for Development Applications and Complying Development Certificates as at 31 December 2019.*

Councillors: O'Connor/Roles

Unanimous

12.5 - 20/09 – YOUNG BULK WATER FILLING STATION

RECOMMENDATION

That Council:

- (a) Receive and note the report;
- (b) Allocate \$60,000 for the purchase of two bulk Water Dispensing Stations from the Young Water Reserve;
- (c) Allocate \$2,500 for creation of vehicle turning area adjacent to the Water Filling Station site from the Young Water Reserve;
- (d) Review the current water dispensing charge to increase it to \$4.00 per kilolitre; and
- (e) Excess income generated from bulk water filling station operations to be allocated towards repaying water fund.

Councillors:

MOTION

That Council

- (a) Establish 2 Hi flow water standpipes one located in Young and one at Harden, such new standpipes be financed from Young and Harden Water reserves;
- (b) Upgrade Young depot standpipe to a cashless system, such an upgrade be financed from Young water reserve;
- (c) Or from drought reserve funding subject to criteria; and
- (d) Report back to Council regarding standpipes at Boorowa

Councillors: Armstrong/Horton

Motion put and carried

20/11 RESOLVED:

That Council:

- (a) Establish 2 Hi Flow water standpipes one located in Young and one at Harden, such new standpipes be financed from Young and Harden Water reserves;*
- (b) Upgrade Young depot standpipe to a cashless system, such an upgrade be financed from Young water reserve;*
- (c) Or from drought reserve funding subject to criteria; and*
- (d) Report back to Council regarding standpipes at Boorowa*

Councillors: Armstrong/Horton

Unanimous

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12.6 - 20/10 – HILLTOPS WORKS REPORT

20/12 RESOLVED:

That Council:

- (a) Receive and note the information provided on works completed and works planned; and*
- (b) A report be brought back to Council regarding level of service the community is looking for regarding maintenance grading and gravel re-sheeting if no works undertaken due to lack of water then remaining funds go to reserves in next years budget.*

Councillors: Walker/O'Connor

Unanimous

12.7 - 20/11 – ACTION SUMMARY REPORT

20/13 RESOLVED:

That Council:

- (a) Note the status of Council resolutions from the Action Plan;*
- (b) Endorse the removal of completed items from the Action Plan;*
- (c) A report come back to Council regarding cost and sealing of Wickham Lane Item 16/198 contained in Action Plan; and*
- (d) A report on costings for Galong Road annual maintenance to inform discussions on a revised VPA prior to construction of the road commencing.*

Councillors: Horton/Stadtmiller

Unanimous

CORRESPONDENCE FOR ATTENTION

ACTION

Nil

INFORMATION

12.8 – 20/12 – MEDIA RELEASES AND OFFICE OF LOCAL GOVERNMENT CIRCULARS

20/14 RESOLVED:

That Council;

- (a) Note the media releases and dates of release from December 2019 – January 2020. All Hilltops Council media releases can be found on the Hilltops Council website: <https://hilltops.nsw.gov.au/>; and*
- (b) Note the Office of Local Government Circular and date of release for November 2019. All Office of Local Government Circular releases can be found on the Office of Local Government website:*

<https://www.olg.nsw.gov.au/councils/essential-information-and-publications/circulars-for-council>

Councillors: Horton/O'Connor

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COUNCIL SECTION 355 COMMITTEE REPORTS – REQUIRING ACTION

12.9 – 20/13 - MINUTES OF HILLTOPS COMMUNITY WELLBEING GROUP (HWAG) SECTION 355 COMMITTEE REQUIRING ACTION

20/15 RESOLVED:

That Council:

- (a) Receive and note the minutes of the Hilltops Community Wellbeing Group (HWAG) AGM, held 12 November 2019;*
- (b) Endorse the Hilltops Community Wellbeing Group (HWAG) Section 355 Committee membership as nominated at the Committees 2019 Annual General Meeting (AGM), held 10 September 2019;*
 - i. Councillor representation and Committee Chair: Councillor Rita O'Connor*
 - ii. Deputy Chair: Heather Ritchie*
 - iii. Secretary: Hilltops Council*
 - iv. Treasurer: Naomi Peters*
- (c) Receive and accept resignation of Heather O'Hara from Hilltops Community Wellbeing Group and thank her for her service; and*
- (d) Receive and endorse Hilltops Community Wellbeing Group nomination of Belinda Downey from Young Health Service.*

Councillors: Tuckerman/Wallace Unanimous

12.10 - 20/14 - COMMITTEE REPORTS – REQUIRING NO ACTION

20/16 RESOLVED:

That Council:

- a) Receive and note the minutes of the committee reports as presented.*
 - Harden Murrumburrah Visitor Information Centre - Section 355 Committee 8/10/19*
 - Hilltops Regional Tourism Section 355 Committee 3/12/2019*

Councillors: Horton/Armstrong Unanimous

12.11 - 20/15 – MINUTES OF HILLTOPS COMMUNITY WELLBEING GROUP (HWAG) SECTION 355 COMMITTEE REQUIRING ACTION

20/17 RESOLVED:

That Council:

- (a) Receive and note the minutes of the Hilltops Community Wellbeing Group (HWAG) minutes 10 September 2019; and*
- (b) Receive and note the minutes of the Hilltops Community Wellbeing Group (HWAG) minutes 12 November 2019*

Councillors: Horton/Walker Unanimous

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13. QUESTIONS WITH NOTICE

Nil

14. NOTICE OF MOTIONS/RESCISSION

Nil

15. CONFIDENTIAL MATTERS

15.1 - 20/16 – EXCLUSION OF THE PRESS AND PUBLIC

20/18 RESOLVED:

That Council;

- a) Resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting; and*
- b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above;*
- c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.*

Councillors: Manchester/Horton

Unanimous

ITEM 1: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(d) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it.

ITEM 2: PERSONNEL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning individuals (other than Councillors)

Acting General Manager

Mayor

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15.2 - 20/17 – LEASE OF PART ROAD – 1600 TUBBUL ROAD, TUBBUL

20/19 RESOLVED:

That Council:

- (a) Delegate the General Manager authority to negotiate terms and execute a lease for the area shown on attachment 1 to the owners of 1600 Tubbul Road; and*
- (b) Upon completion of the lease the Council issue a Building Certificate for 1600 Tubbul Road, Tubbul*

Councillors: Flanery/Wallace

Unanimous

20/20 RESOLVED:

That Council:

- (a) Be adjourned and staff asked to leave the meeting at 6.02pm*

Councillors: Wallace/Stadtmitter

Unanimous

20/21 RESOLVED:

That Council:

- (a) Reconvene into Closed Council to appoint the General Manager for Hilltops Council; and*
- (b) Resolved to appoint Mr Anthony O'Reilly as General Manager on terms contained in the Confidential Report.*

Councillors: Armstrong/Wallace

20/22 RESOLVED:

That Council:

- (a) Move out of Closed Council and resolutions made in Closed Council were read and moved as a block in Open Council; and*
- (b) That the resolution of the Council in confidential session be adopted.*

Councillors: Wallace/Flanery

Unanimous

17. CONCLUSION OF THE MEETING – proposed next meeting

NEXT MEETING

The next ordinary meeting of Council scheduled to be on Wednesday, 26 February 2020, Boorowa Chambers, commencing at 4.30pm.

TERMINATION

There being no further business the meeting closed 6.25 pm

Acting General Manager

Mayor