

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

ATTENDANCE

Administrator W Tuckerman

STAFF

A McMahon General Manager
J Jordan Chief Financial Officer
S Langman Director Sustainable Growth
D Wymer Director Infrastructure Services

APOLOGIES

L Furness Executive Director Corporate and Community

17/02 RESOLVED:

That the apology be accepted

Moved and declared carried by: Administrator W Tuckerman

PUBLIC FORUM

Nil

DECLARATIONS OF INTEREST - CONFLICT OF INTEREST

Administrator Wendy Tuckerman declared no pecuniary or conflict of interest.

GENERAL MANAGER'S REPORT

EOM 17/02 – BUDGET REVOTES AND CARRY OVERS FROM 2016/2017 BUDGETS

17/03 RESOLVED:

That Council approve the carry overs and revotes from the 2016/2017 financial year to the 2017/2018 financial year.

General Manager

Administrator

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

Carry Overs

Capital Program Carry overs	Amount	Revenue	Grant	reserve	
Theme 1 : Community	\$0	\$0			
Cemetery plinths	\$6,000	\$6,000			
Boorowa Mens Den	\$28,260	\$28,260			
New Library Investigations public libraries	\$50,000	\$50,000			
Signage as remote supervisor all parks	\$30,700	\$30,700			
Lazarini Park: Children's Cycleway	\$20,000	\$20,000			
Trinity centre Electrical Upgrade	\$3,500	\$3,500			
Showground Power improvements	\$1,901,000	\$0	\$1,000,000	\$901,000	Infrastructure
Young Pool development	\$44,800	\$44,800			
Young Town Hall Upgrade	\$110,000	\$110,000			
Young Skate Park - Seating -	\$4,400	\$4,400			
Young Rotaract Park - Community Project	\$45,450	\$0		\$45,450	
Young sporting grounds	\$5,500	\$5,500			
Young Cranfield Oval Upgrade -	\$255,600	\$0	\$255,600		
Young Hall Bros Sports Facility Upgrade	\$530,000	\$25,700	\$204,300	\$300,000	Infrastructure
Young - Stations Upgrade - fire protection	\$50,000	\$0	\$50,000		
Young Adventure Playground	\$210,000	\$0		\$210,000	Property
Lighthorse Memorial water feature	\$16,000	\$16,000			
Galong Hall Upgrade - Sand Floors	\$5,000	\$5,000			
Theme 2 Economic					
Caravan park - hot water system Amenities Solar	\$8,000	\$8,000			
Lots 1-5 DP 1056702 Market St - Civil Design Plans	\$14,860	\$14,860			
Tourist Signage - industrial/commercial development	\$40,540	\$40,540			
Theme 3 Environmental					
Boorowa Transfer Station	\$593,420	\$193,420	\$400,000		
Young - Animal Control Pound(?)	\$196,200	\$100,000		\$96,200	Animal
Young Storm Water Drainage - Urban Stormwater Drainage	\$32,200	\$0		\$32,200	Stormwater
Young Strategic Stormwater Drainage Study	\$25,400	\$25,400			
HDN Bathurst St Stormwater Drainage upgrade	\$47,700	\$0		\$47,700	Stormwater
Young Victoria Street - Improvements	\$150,800	\$0		\$150,800	Waste
Young Victoria Street -Hard Stand Area	\$35,000	\$0		\$35,000	Waste
Theme 4 Governance and leadership					
HDN Demondrille Chambers Internal Upgrade	\$6,800	\$6,800			
Theme 5 Infrastructure					
YNG Bribbaree Road Burrangong Creek - bridges	\$561,100	\$0	\$561,100		
YNG Rear Lanes Sealing Program - urban rds	\$6,200	\$6,200			
YNG Apps Lane Sealing Project urban rds	\$100,000	\$100,000			
YNG Village Road (Improvement Program) - urban rds	\$103,500	\$103,500			
HDN Urban Reseals	\$45,000	\$45,000			
HDN Drinking water management plan implementation	\$10,900	\$0		\$10,900	Water
HDN Mains Replacement Albury St - Station to Redbank St	\$51,500	\$0		\$51,500	Water
HDN Mains Replacement Bathurst St Neill to Clarke	\$36,900	\$0		\$36,900	Water
HDN Mains Replacement Bathurst St North to Clarke	\$15,700	\$0		\$15,700	Water
HDN Mains Replacement Lucan St - Albury to North St	\$5,400	\$0		\$5,400	Water
HDN Mains Replacement North St - Bathurst to end	\$61,000	\$0		\$61,000	Water
HDN Mains Replacement Scott St - Station to Lucan Sts	\$70,960	\$0		\$70,960	Water
HDN Mains Replacement Short St Full Length	\$5,700	\$0		\$5,700	Water
HDN Mains Replacement Swift St East to Derby St	\$73,500	\$0		\$73,500	Water
HDN Mains Replacement Woolrych St - Albury St to North St	\$3,300	\$0		\$3,300	Water
Sewer CCTV	\$10,200	\$0		\$10,200	Sewer
YNG Cowra Road Water Main Renewal	\$213,700	\$0		\$213,700	Water
Projects other than Capital					
Lighthouse Plan Of Management	\$15,000	\$15,000			
Underground tank removal Boorowa	\$136,000	\$0		\$136,000	

General Manager

Administrator

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

Revotes

Capital Program Revotes	Amount	Revenue	Grant	reserve	
Theme 1 : Community	\$0	\$0			
Museum building renewal Boorowa	\$12,400	\$12,400			
New Beam Public Cemeteries	\$5,000	\$5,000			
New Computer Desks - public libraries	\$19,100	\$0	\$19,100		
Water Intrusions/Damp Proofing - public libraries	\$8,100	\$0	\$8,100		
Harden Pool Blanket Replacement Program	\$40,000	\$40,000			
Young Pool - Fencing	\$10,000	\$10,000			
Young Off Lesh Dog Enclosure	\$25,000	\$25,000			
Roberts Park Painting	\$5,000	\$5,000			
Harden Racecourse Shower Block Power Upgrade	\$6,000	\$6,000			
Theme 2 Economic					
Caravan park - washing machine / Dryer	\$2,000	\$2,000			
Theme 3 Environmental					
Ejector Trailers	\$175,000	\$175,000			
Pound Cattery improvements	\$10,000	\$0		\$10,000	Animal
Noise Meter	\$20,600	\$0		\$20,600	Uncompleted works
Harden Stormwater Drainage Swift St - Bunyip School	\$95,800	\$0		\$95,800	Stormwater
Galong Tip Land Fill rehab	\$5,000	\$0		\$5,000	Waste
Murrumburrah Land fill Cleanup	\$20,000	\$0		\$20,000	Waste
Murrumburrah Land fill Fencing	\$5,000	\$0		\$5,000	Waste
Theme 5 Infrastructure					
YNG Passenger Shelter Lynch Street	\$27,232	\$0	\$27,232		
YNG Pedestrian Access Mobility Plan	\$45,160	\$22,580	\$22,580		
YNG RMS Active Transport - Transport & Communications footpaths	\$32,720	\$16,360	\$16,360		
YNG New Lights/Poles - Transport & Communication street lighting	\$33,780	\$33,780			
R2RShoulder Widening & reconstruct pavement Maimuru Rd stage 2	\$235,200	\$0	\$235,200		
Old Forbes shoulder widening stage 1	\$413,800	\$0	\$413,800		
Galong Main Replacement mains work	\$95,000	\$0		\$95,000	Water
HDN Mains Replacement Bathurst St Albury lane to Neill St	\$92,000	\$0		\$92,000	Water
HDN Mains Replacement Clarke St - Vernon to Bathurst	\$35,750	\$0		\$35,750	Water
HDN Mains Replacement Neill St - Lyons to Vernon St	\$31,250	\$0		\$31,250	Water
HDN Mains Replacement North St Lane - Bathurst to dead End	\$13,000	\$0		\$13,000	Water
HDN Mains Replacement Vernon St - North St to Clarke St	\$24,700	\$0		\$24,700	Water
HDN Street Tree Planting Program	\$20,000	\$20,000			
Jugiong Reservoir duplication	\$428,140	\$0		\$428,140	Water
Jugiong Reservoir rising main replacement related to reservoir project	\$200,000	\$0		\$200,000	Water
Relocate Standpipe	\$15,000	\$0		\$15,000	Water
Reservoir metering (Magflow)	\$10,000	\$0		\$10,000	Water
Sewer Main Relining pa	\$100,000	\$0		\$100,000	Sewer
Telemetry Upgrade	\$43,600	\$0		\$43,600	Water
Uv ponds desludge No 4 Pond	\$60,000	\$0		\$60,000	Sewer
Water mains replacement	\$50,000	\$0		\$50,000	Water
Water Meter Replacement Program	\$20,000	\$0		\$20,000	Water
Cherry Capital Centre	\$300,000	\$300,000			
Court House building renewal	\$9,500	\$9,500			
Court house Lighting	\$4,000	\$4,000			
Original Council Chambers building renewal	\$9,300	\$9,300			
YNG Building Improvements - Town Hall - Corporate Buildings & Land	\$5,000	\$5,000			
YNG Buildings & Improvements Central Locker Area	\$112,500	\$0		\$112,500	Uncompleted works
Plant purchases	\$504,116	\$0		\$504,116	Plant reserve
Plant sales	-\$148,000	\$0		-\$148,000	Plant reserve

Moved and declared carried by: Administrator W Tuckerman

EOM 17/03 – DA009/2017 MOD1: COMMUNITY FACILITY (BOOROWA MEN'S DEN)

17/04 RESOLVED:

That Council, approve Modification Application DA009/2017 MOD 1 on Lot 1 DP327058 and Lot 74 DP2493, 'Boorowa Showground' Ballyryan Road, Boorowa for a community facility (Boorowa Men's Den), as follows:

APPROVED DEVELOPMENT

1. Amend condition no. 1 of the consent to reflect the modified site plan.

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

EOM 17/04 – 2017/DA-00122 – DISMANTLING OF CRANFIELD OVAL GRANDSTAND
– 40 BINALONG STREET, YOUNG

17/05 RESOLVED:

That Council approve the following development application, subject to the conditions identified below:

- *Application No.:* 2017/DA-00122,
- *Property:* Lot 1 DP 724419, 40 Binalong Street, Young
- *Development:* Community facility – dismantling of the existing grandstand at Cranfield Oval

1. *Approval for the dismantling and removal of the grandstand is granted subject to the following conditions:*
 - (a) *Demolition of the subject building shall be carried out in accordance with the requirements of Australian Standard AS2601: The Demolition of Structures;*
 - (b) *The demolisher shall comply with the requirements of the Work Health and Safety (WHS) Act 2011 and its subordinate documents, and shall prepare and maintain on-site, a safe work method statement in accordance with the WHS Act 2011 and the WHS Regulations 2011.*
 - (c) *Precautions shall be taken in accordance with the requirements of the WorkCover Authority of NSW in respect of:*
 - i) *Protection of site workers and the public;*
 - ii) *Asbestos handling and disposal where applicable. In particular, a Licensed Asbestos removal agent shall be used to perform these works, whom in turn shall give appropriate notice to the Landfill that disposal will be required.*
 - (d) *Suitable measures shall be taken to ensure that there is no adverse effect to occupants of adjoining buildings and the public by the generation of dust and noise;*
 - (e) *Protection shall be afforded to the users of any public place by the provision of hoardings adjacent to any public places;*
 - (f) *Adequate and satisfactory arrangements shall be made to ensure the disposal of any rubbish generated and such arrangements are in compliance with Council's policies on rubbish and waste disposal.*
2. *It is the responsibility of the person having the benefit of this consent to notify the adjoining neighbours two (2) days prior to commencing work of the intention to carry out demolition works. The notification shall detail the type of machinery to be utilised, hours of operation, likely duration of works, and safety measures taken to protect property and persons from damage.*

General Manager

Administrator

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

3. *Appropriate erosion and sedimentation controls shall be implemented, before demolition commences, and during demolition as required, and shall be well maintained to prevent material moving off-site.*
4. *For reasons of residential amenity in the neighbourhood, work on the project shall be limited to the following hours:*
 - (i) *Monday to Friday - 7:00 am to 6:00 pm*
 - (ii) *Saturday - 8:00 am to 5:00 pm*
 - (iii) *No work to be carried out on Sunday/Public Holidays, without the prior written consent of Council.*

Moved and declared carried by: Administrator W Tuckerman

CLOSED COUNCIL

17/05 – EXCLUSION OF THE PRESS AND PUBLIC

STATUTORY PROVISIONS

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is section 10A(2) of the *Local Government Act 1993* in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)
- (b) the personal hardship of any resident or ratepayer
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it,
 - or
 - (ii) confer a commercial advantage on a competitor of the Council,
 - or
 - (iii) reveal a trade secret

General Manager

Administrator

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land.

17/06 RESOLVED:

- 1. That Council resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting.*
- 2. That pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.*
- 3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.*

Moved and declared carried by: Administrator W Tuckerman

ITEM 1: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

ITEM 2: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

General Manager

Administrator

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

ITEM 3: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

ITEM 4: COMMERCIAL MATTER

This item is classified CONFIDENTIAL under section 10A(2)(c) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it

GENERAL MANAGER'S CLOSED REPORT

EOM 17/06 – HILLTOPS COUNCIL AND HILLTOPS COMMUNITY HUB LEASE

17/07 RESOLVED: That Council;

- 1. consent to the renewal of the lease of the Hilltops Community Hub; and*
- 2. the General Manager or his nominee is delegated authority to execute all documents on behalf of Council.*

Moved and declared carried by: Administrator W Tuckerman

EOM 17/07 – CONTRACT EXTENSION: WINNING AND CRUSHING GRAVEL

17/08 RESOLVED: That Council;

- 1. exercise the option to extend the agreed terms of the contracts with Calvani Crushing Pty Ltd for the winning and crushing gravel in various Council gravel pits, for the period ending 30 June 2018; and*
- 2. note rise and fall provisions for the extension period may be applied resulting in adjustment to tendered rates.*

Moved and declared carried by: Administrator W Tuckerman

General Manager

Administrator

HILLTOPS COUNCIL EXTRAORDINARY MEETING MINUTES

9 August 2017, commencing at 5.30 PM

Held in the Hilltops Council, Young Chamber, 189 Boorowa Street, Young

EOM 17/08 – TENDER FOR SUPPORT OF IMPLEMENTATION OF TECHNOLOGY ONE

17/09 RESOLVED: That Council;

- 1. rejects both tenders; and*
- 2. develop internal resources in lieu of a bulk service package and revise the scope of external resources required prior to reengaging with private sector service providers.*

Moved and declared carried by: Administrator W Tuckerman

EOM 17/09 – ICT MANAGED SERVICES PROVISION

17/10 RESOLVED:

That Council rejects the tenders and authorises the General Manager to employ additional IT staff and negotiate a reduced service contract for specialised services with Big Red Business Technology Services Pty Ltd.

Moved and declared carried by: Administrator W Tuckerman

17/11 RESOLVED:

That Council move out of closed.

Moved and declared carried by: Administrator W Tuckerman

TERMINATION

There being no further business the meeting closed 17.43pm

General Manager

Administrator