



Hilltops Cultural, Community and Education Precinct-  
Community Project Steering Committee  
**Minutes**

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**3 December 2018**

To commence at 5.00pm, Monday, 3 December 2018  
Hilltops Council, LEOC ROOM  
189 Boorowa Street, Young

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# COMMUNITY PROJECT STEERING COMMITTEE MEETING MINUTES

3 December 2018

LEOC ROOM, 189 Boorowa Street, Young

## BUSINESS

### 1. OPENING OF THE MEETING

Meeting opened by Clr Armstrong at 5.04pm as Chair of the meeting in the absence of Clr Ingram.

### 2. APOLOGIES + GUESTS

Apologies

Clr O'Connor  
Bill Yeomans  
Janice Hunter- sub. Kevin Stemm (notified prior to the meeting)  
Helen Sheedy  
Peter Beath (TAFE NSW)  
Clr Tuckerman  
Clr Ingram  
Clr Roles  
Trazel Scott  
Donald McFarlane

### 3. Committee Terms of Reference

The committee were reminded of the Terms of Reference by Clr Armstrong.

### 4. GENERAL BUSINESS

- Clr John Horton commenced the meeting by offering an apology to his lack of knowledge and understanding of the heritage significance of the Carrington park area.
- Council Project Officer Kaliegh Smerdon provided a presentation to the Steering Committee on the draft internal design that is being worked on by Hayball Architects. The committee was then asked to break into 3 groups and provide their feedback on the design. The feedback from the groups can be found at Attachment A. The Committee was advised that the draft designs will not be made included as part of the minutes of the meeting.

### 5. Open Discussion

- Members of the Steering Committee questioned the traffic report and access options into the facility. Council staff advised that the report is still being worked on and discussed the need to find the right balance between provisioning access to the front/community end of the joint-use facility and impacts upon Carrington Park.
- Kevin Stemm on behalf of Janice Hunter provided a list of questions regarding 'self-interest groups'. Clr Armstrong as Chair suggested that Council staff seek clarification on the definition of 'self-interest groups' from Mrs Hunter before responding to the enquiry.

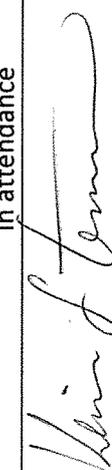
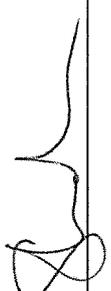
### 6. Future Meeting Date

- The future meeting date is Tuesday 5<sup>th</sup> February at 5pm.

### 7. CLOSE OF MEETING

- The meeting was closed at 7.05pm

Meeting Attendance- 3rd December 2018

NAME	In attendance	ORGANISATION
Janice Hunter 		None identified
Helen Sheedy		None identified
Rita Karaminas		Young High School- Aboriginal Education
Keith Duran		Young High School
Melissa Green		TAFE NSW <i>Community</i>
Trazel Scott		Hennessy Catholic College
Naomi Peters		Hilltops Community Hub
Matt Bolger		Young Regional School of Music
Heather Ruhl		Young Society of Artists
Sue Gordon		Country Universities Centre
Nonette Brown		Young Community Arts Centre Trust
Bill Yeomans		None identified

Mark Wells		None identified
Tricia Mack	<i>T.M. Mack</i>	None identified
Larry Wordsworth	<i>L. Wordsworth</i>	None identified
Joseph Kinsela		None identified
Kris Behler	<i>Kris Behler</i>	None identified - MILVALE ROAD CHILD CARE
Kelly Rolfe	<i>Kelly Rolfe</i>	Young Community Transport
Donald McFarlane		None identified
John Hamblin	<i>John Hamblin</i>	None identified
Judy McFadyen	<i>Judy McFadyen</i>	None identified
Stephen Doney		None identified
Terijo Lovasz	<i>Terijo Lovasz</i>	None identified

Councillor Ingram

Councillor Wallace

Councillor Armstrong

Councillor Tuckerman

Councillor Horton

Councillor O'Connor

Councillor Roles

Councillor Stadtmiller

Janice Ottey (Young Librarian)

Councillor Flanery

Councillor Walker

Councillor Manchester

Elsa Myburgh (YHS Librarian)

*J. S. Ottey*

*Elsa Myburgh*



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**Attachment A- Design Feedback**

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# COMMUNITY PROJECT STEERING COMMITTEE DESIGN FEEDBACK

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## DESIGN FEEDBACK

Group 1- Tricia Mack, Greg Armstrong, Melissa Green, Judy McFayden

### Ground Level

- Where will the returns bin or chute/after hours returns to be located? Needs to be secure so people can't dump rubbish in there.
- Suggest relocating help point to where coffee bar is to allow improved supervision and improved levels of security- provides supervision of entry and lift entry.
- The group noted the only means of gaining access to the upper ground floor is either by the lift or the circular stairwell
- How much floorspace is there available in the collection area- concerns this space is not big enough to house the combined collections
- Suggest relocating the server room and community meeting room currently located next to it. This would positively impact on the opening up the floor space to the library- potential to relocate the community meeting room to merge into the multipurpose/maker space area. Could also consider relocating to be with the community clubs/gallery area. Also consider building over the void- recognise though not the best to have server room on upper ground level.
- Childrens area to have a defined entrance- provide for highest level of supervision and security
- Move door for parents rooms to connect directly into childrens area
- How will the public access the multimedia area and Wiradjuri areas? Need clarified.
- How will disabled access be provided into the courthouse building?
- Question: Is the Wiradjuri Learning space community use/joint use after hours?

### Upper Ground

- Concerned about supervision in the upstairs community/study area because there didn't appear to be any opportunity for direct supervision at all. Current plans show that access and egress from that area would be largely unsupervised given the location of the current help point area on the ground level.
- Can you build a floor over the void?
- Is it possible to relocate school entry to the canteen side to take away from toilets

Group 2- Hank Doll, John Hamblin, Larry Wordsworth, Kevin Stemm

- Did not provide any written feedback on the drawings provided except for no car access via Carrington Park
- Questioned size of the Country University Centre- concerned it is not providing enough space for future growth
- Concern raised regarding the joint-use area that students will be in there with the public where the public is not screened. Concerned about students and the public interacting in the one space.

Group 3- Janice Ottey, Heather Ruhl, Elsa Myburgh, YHS Staff (Rita), Community Transport (Kelly Rolfe)

### Ground Level

- Provide a lift large enough to accommodate wheelchairs and trolleys of books
- Be able to close/secure off gallery area

## COMMUNITY PROJECT STEERING COMMITTEE DESIGN FEEDBACK

3 December 2018

LEOC ROOM, 189 Boorowa Street, Young

- Where is the back entrance for after hours? How does this work? How do we manage only providing access to certain areas after hours?
- Provide a sheltered parking space + charging station for mobility scooters
- Concerns about adequate shelving for the collection
- Division between school and community space to be non-transparent to provide privacy- to stop the public from looking into community area
- Non-shared space to have open vision for supervision purposes- more located to the art spaces on the top floor
- Delivery of goods needs to be able to 'drive in' and shared unloading for community transport- needs to be a shared walkway/delivery point
- Need lots of storage- chairs, tables etc when reconfiguring rooms in different layouts
- Need designated youth space
- Wifi space for seasonal workers with charging facilities
- Need staff space/office for art and Wiradjuri + Aboriginal education team in the Wiradjuri space and Art area
- Each level to have a sink/kitchenette for community use
- Provide walk/vehicle (shared) zone for disabled access- if no vehicle perhaps provide free scooters to meet at 'drop zone'

### Upper Ground

- Community/study area- could this be a designated youth (teen) space? Or is there somewhere else for that?
- Aurora to be closed off- not just a nook

### Level 1

- Concerns raised regarding an open balcony overlooking school- privacy- should be overlooking the park
- The idea is for the roof of the balcony to provide shelter for prams/scooters/park at ground level