General Manager
Hilltops Council
Locked Bag 5
YOUNG NSW 2594

Phone: (02) 6380 1200
Fax: (02) 6380 1299
E-mail: mail@hilltops.nsw.gov.au
Web: www.hilltops.nsw.gov.au

APPLICATION FOR PERMIT TO PRUNE / REMOVE TREE / S

APPLICANT	OWNER
NAME:	NAME:
POSTAL ADDRESS:	POSTAL ADDRESS:
P/C	P/C
PHONE: (H) (W)	PHONE: (H) (W)
I hereby apply for consent to carry out the activity described below	I/we, being the owner of the land to which this application relates, hereby consent to the making of this application
Signature Date	Signature Date
Signature Date	Signature Date

LAND	
NO: STREET/ROAD: LOCALITY:	
LOT NO: DP: SECTION NO:	
PORTION NO: PARISH: AREA:	

LEGISLATIVE REQUIREMENTS:

The provisions pertaining to tree removal, lopping or pruning are contained within State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 and Council's Development Control Plans. These provisions should be read in conjunction with each other.

A person must not ringbark, cut down, top, lop, remove, injure or wilfully destroy any prescribed tree or other vegetation (as defined by a Development Control Plan), without a tree removal permit granted by Council.

A prescribed tree is a tree that is:

(a) five (5) metres or more in height at any point above the ground, or
(b) has a truck diameter of 200 mm or more when measured 1.5 metres above the ground level, or
(c) has more than one (1) trunk, where one (1) or more of the trunks has a diameter exceeding 100 mm at a height of one (1) metre above the ground level.

Please note - this excludes some particular trees and noxious weed species, and does not apply to trees within rural zones. However, despite these, or any other any exemptions within Council's Development Control Plans, separate approval may be required under other legislation, such as the Biodiversity Conservation Act, 2016. This Act may apply when clearing native vegetation or impacting on an ecologically endangered community. If you are unsure, please contact either Council or the Office of Environment and Heritage for further advice.

PARTICULARS OF TREES

(If more than 3 trees are proposed for removal, please attach a list of the additional trees)

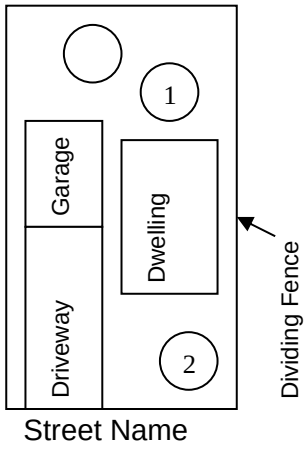
	TREE 1	TREE 2	TREE 3
Common name			
Botanical name			
Height			
Truck diameter			
Prune / removal			
Reason for removal (see below)			

1. Inappropriate location	4. In appropriate species	7. Structural damage	10. Plumbing problems
2. Overhanging residence	5. Overhanging neighbours	8. Overhanging wires	11. Diseased
3. Dying	6. Dangerous	9. Solar access	12. Views/Obstruction

Depending on the nature of the application, you may be required to provide an arborist's report, flora and fauna assessment, or any other documentation, relative to the proposed works, to assist in assessing this application

BLOCK PLAN The following minimum information MUST be provided in the space below:
(i) boundaries (ii) dividing fences (iii) all buildings (iv) driveways (v) street frontage (vi) ALL trees to be shown **TREES ONLY** relating to this application to be numbered (identify trees to be inspected with tape or ribbon)

Example Only



DATE RECEIVED: _____ RECEIPT NUMBER: _____ AMOUNT: $ _____

TWA NUMBER: ID NUMBER: