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Application To Transfer an Interment Right

This form is an **application to transfer an interment right.** You should complete this form to transfer an interment right to another person/persons, or to add an additional holder. To do so, you must be the interment right holder and must complete and sign the form along with any joint interment right holders.

That person/persons will not become the holder of the interment right until the cemetery operator's register is amended.

Once transferred, an interment right gives the exclusive right to a specific burial place or place for ashes, permanently (perpetual) or for a defined period (renewable).

An interment right can include a specified number of burials and/or ash interments – you should make sure you understand the capacity of this interment right, including who if anyone is currently interred and what the remaining site capacity is, and that the incoming interment right holder is aware of these details.

There may be specific rights and responsibilities associated with holding this interment right, and the incoming interment right holder should discuss this with the cemetery operator prior to applying for this transfer.

Any such terms and conditions will be outlined on the Interment Right Certificate which will be issued to the new holder if this transfer application is approved.

Your interment right is a valuable part of your estate. If you become the interment right holder, you should keep your contact details up to date with the operator, as they may need to contact you in relation to the right. You should also talk to your loved ones and explain your wishes for how the right is used. Consider specifically mentioning the interment right in your will and explain to your intended beneficiary that they will need to contact the cemetery operator upon your death to have the register updated.

Current interment right holder

Full name	
Home address	
Postal address (if different)	
Phone	
Email	

Additional current interment right holder

Full name	
Home address	
Postal address (if different)	
Phone	
Email	

Interment site details

Premises:

Site details:

Type	
Denomination	
Area	
Section	
Row	
Plot	
Other detail	

New interment right holder [duplicate the table if there is more than 1 holder (joint holders)]

Full name	
Home address	
Postal address (if different)	
Phone	
Email	

Further contacts

The person listed below is a further contact for the new/proposed interment right holder (next of kin or other secondary contact):

Full name	
Home address	
Postal address (if different)	
Phone	
Email	

Transfer of interment right fee

The applicable fee for a transfer of interment right is currently $98.00. This fee must be paid before the transfer will be assessed. The fee covers the assessment of this transfer application and, if approved, the finalisation of the transfer and recording of it in our cemetery operator's register.

Authorisation to transfer the interment right

Current interment right holder(s)

I/we the undersigned as the registered holder/s of this interment right, hereby apply to transfer my/our interest in the Interment Right to the new interment right holder as specified. I request that the cemetery operator approve this transfer and record the new holder/s in the cemetery register in accordance with the provisions of the *Cemeteries and Crematoria Act 2013*. I/we acknowledge that the operator is not required to agree to the transfer and that the transfer does not take effect until the fee is paid and the operator amends the cemetery register to reflect the transfer.

Signed: _____ Date: _____

Name of current interment right holder: _____

[repeat signature block as needed – note if there is more than one interment right holder, all holders must sign]

New interment right holder(s)

I/we the undersigned agree to accept the transfer of the interment right, if approved. I/we understand that there may be terms and conditions associated with the interment right. I/we understand these terms and conditions and agree to be bound by them. I/we acknowledge that the operator is not required to agree to the transfer and that the transfer does not take effect until the fee is paid and the operator amends the cemetery register to reflect the transfer.

Signed: _____ Date: _____

Name of new interment right holder: _____

[repeat signature block as needed – note all new/proposed interment right holders must sign]

Privacy declaration

The personal information requested on this form is collected for the purpose of recording and processing this application.

Access is limited to use by Council employees and other authorised persons. Supply of the personal information is voluntary, but if you cannot, or do not wish to, provide the information sought, Council may not be able to process your application. You may make application for access or amendment to the information held by Council.

This document will be stored on Council's electronic Records Management database and archives.